

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; Planning Director, Mark Colussy; Interim Grant Administrator, Laurie Nearhood; Probation Director, Len Hahn; Treasurer, Susan Harry; EMA Director, John Cirko; Chief Tax Assessor, Ken Tucker; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; CYS Supervisor, Nicole Leturgey; Warden, Duane Black; Deputy Warden, Brad Glover; Daily News Reporter, Kylie Hawn; visitors Jim Cassatt, Stan Westbrook and Ellen Gearhart

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the May 9<sup>nd</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the Agenda.

Commissioner Thomas made an announcement thanking all who attended the Spring Jam at the Shirley Home.

Commissioner Thomas also made an announcement with Memorial Day upon us to remember those who sacrificed and their families.

Commissioner Sather made an announcement of Opioid usage and the impact on children and parents. Commissioner Sather also announced the Town Hall Meeting at JC Blair on Tuesday May 23<sup>rd</sup>.

Stan Westbrook commented that it's great to see Huntingdon celebrate 250 years. Stan inquired about the money disbursement to the Libraries. Commissioner Sather stated these questions need to be on the agenda with Library Board.

Jim Cassatt inquired if the 911 expenditure report has been prepared for the public. Commissioner Sather stated that the 18 month roll out is just beginning and the financial reports are in process.

There were no matters addressed by the Solicitor.

Ken Tucker, Chief Tax Assessor, Request approval for Brandy Moore, Missy Bousum and Ken Tucker to attend the USPAP and Act 28 classes June 19 and June 20<sup>th</sup> 2017, to be funded by UPI funds. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve attendance to the USPAP classes.

Nicole Leturgey, CYS Program Specialist, in for Joyce Zolten, CYS Director, request to hire a CYS Caseworker effective June 1, 2017. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the hiring of Amanda Coleman effective June 1<sup>st</sup> as a CYS Caseworker.

Claudia Conrad, CYS Fiscal Supervisor and Chris Riling, CYS Fiscal Tech, request approval of a purchase of service agreement between CYS, Juvenile Probation and Harbor Creek Youth Services effective July 1, 2016 through June 30, 2017. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the purchase agreement.

Claudia Conrad, CYS Fiscal Supervisor and Chris Riling, CYS Fiscal Tech, request approval of a purchase of service agreement between CYS , Juvenile Probation and Time to Succeed Child Care effective July 1, 2016 through June 30, 2017. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the purchase agreement.

Len Hahn, Probation Director, and Carol Graceland, Probation Deputy Supervisor, Request to attend the 50th Golden Anniversary Celebration of the PA Council of Chief Juvenile Probation Officers on November 30, 2017. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls yes; Thomas, yes) to approve attendance of the 50<sup>th</sup> Golden Anniversary.

Duane Black, Warden, and Brad Glover, Deputy Warden, Request approval of the Guardian RFID Master System. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the Guardian RFID contract.

John Cirko, EMA Director and Jenn Kann , EMA Assistant, Request approval of Hazardous Material Emergency Response Preparedness Report for year 2016. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas yes; Sather, yes; Walls, yes) to approve the Hazardous Material Emergency Preparedness Report for Federal Fiscal year 2016.

John Cirko, EMA Director and Jenn Kann , EMA Assistant, Request approval to submit the Hazardous Material Emergency Response Preparedness Grant Agreement with PEMA. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather yes; Walls, yes; Thomas yes) to approve the submission of the Hazardous Material Emergency Response Preparedness Grant Agreement with PEMA

John Cirko, EMA Director provided responses to Ellen Gearhart's questions regarding Emergency Preparedness in connection with the Sunoco Pipeline.

Susan Harry, Treasurer, Requested approval of the Rules and Regulations for the Hotel Excise Tax. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the Rules and Regulations of the Hotel Excise Tax.

There was a request to accept the resignation of Stephanie Smith, Central Court Administrator, effective 5/19/2017. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to accept the resignation of Stephanie Smith.

Mark Colussy, Planning Director, and Laurie Nearhood, Interim Grant Administrator, presented a CDBG Progress Report. Mark provided updates to the projects that are funded by CDBG and provided an overview on the Monitoring Activity Progress Reporting (MAPR) requirements by the Community Development Block Grant. There are currently seven funded activities for 2015, only four require reporting. The four being reported on are Spruce Creek & Countywide Blight \$25,552, Huntingdon Borough Sidewalk Rehabilitation \$47,044, Mapleton Reservoir Upgrades \$ 47,000 and Smithfield Twp. Mt. Vernon Avenue Storm Water project \$69,548. Funds must be spent by September 2019. Three projects not being reported on are Huntingdon Borough Curb Cuts \$40,000, Mount Union Pennsylvania Avenue \$40,000 and Wood-Broad Top- Wells Water/Sewer \$76,000.

Mark Colussy, Planning Director, Made a Request for the Commissioners to take action to fund the recommended projects in regards to the 2017 Act 13 Legacy Fund Application HCPC Recommendation. Recommended projects are Mount Union Borough, \$5,500 for Lower Municipal Park project, Tell Township, \$10,000 for Blairs Mills Sportsman's Association Renovation Project, and Walker Township, \$3,500 for security cameras to be installed at Woodcock Valley Community Park. There is \$11,000 in funds remaining. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls yes; Thomas, yes) to approve funding for the above mentioned projects from the 2017Act 13 Legacy Fund

The Board of Commissioners provided the Solicitor the authorization to advertise Ordinance 2017-03 for the formation of a Rail Authority. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes), to advertise Ordinance 2017-03 for the formation of the rail authority.

There were 3 Veteran Burial Allowance for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:15 a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary