

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Keller Engineers Rep, Brian Wiser; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Recycling Coordinator, Lou Ann Shontz; Probation Director, Tim Guisler; CYS Administrator, Joyce Zolten; EMA Director, Adam Miller; United Way Executive Director, Kathy Armillei; United Way campaign chairman, Kevin Kasun; Daily News Reporter, Garrison Crow and visitors Jane Sheffield, Ginny Cooper, Cortland Brown, Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the September 17th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills for the last two week.

There were no additions to the agenda today.

Commissioner O’Korn announced that the Commissioners received a letter from the Fair board thanking Layne Norris, Juvenile Probation officer for her work with the recycling program at the Fair. Commissioner O’Korn publicly thanked Layne and her helpers for their work. Commissioner O’Korn also announced that the Huntingdon drop in center will be holding a fresh produce offering tomorrow from Noon to 2:00 p.m. This event is held the 4th Wednesday of each month.

Allegheny Ridge Corporation Executive Director, Jane Sheffield offered public comment today. Jane advocated for funding for two projects through the Act 13 legacy grant fund program, which was initiated recently. Ginny Cooper announced that she has an intern from Dubois Business college working with her today. Jim Cassatt asked about the state of the budget. Commissioner O’Korn stated that the 2014 budget process will begin soon.

There were no items addressed by the Solicitor today.

Brian Wiser, Keller Engineers was present today to request awarding the bid for the St. Mary’s FGM project. Two bids were received and both were reviewed. After discussion, Brian suggested awarding the bid to Site and Stream LLC, who was the low bidder. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to award the bid to Site and Stream, LLC in the amount of \$61,190.00. Brian also requested permission to move forward with the Beavertown bridge project. If given approval, Brian will begin the bidding process. After discussion, Brian was given approval to move forward. Solicitor McManamon stated that no formal action is required at this time.

Kathy Armielli and Kevin Kasun from the United Way were present today to accept a resolution in recognition of United day of Caring, which is tomorrow. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to adopt resolution 18-2013 declaring September 25, 2013 as the Huntingdon County United Way day of Caring. Kathy announced that the United Way campaign officially kicks off tomorrow. Kathy also publicly thanked FCI electronics employees for their continued support of the United Way.

Adam Miller, EMA Director requested approval of the 2013 Hazardous Materials response grant agreement. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the grant as requested in the amount of \$10,532.00. Commissioner Thomas thanked Adam for the Emergency Management summit he held a few weeks ago. Commissioner Thomas received many compliments from other counties on how well it was organized. Adam thanked Commissioner Thomas for his feedback and in turn thanked his staff for their work on the Summit.

Michelle provided information on the vacant position of Deputy Chief Clerk. She advertised the position and received 80 applications. First and second interviews have been completed and there are three candidates remaining. She requested approval of the new Deputy Chief Clerk with a start date to be determined. After

discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas,yes; O’Korn,yes; Fluke, no) to approve the hiring of Kristen Croyle, Deputy Chief Clerk with a start date to be determined.

Joyce Zolten, CYS administrator was present today with several items for approval. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation of Cheryl Lane, caseworker effective September 27, 2013.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with Attorney Lawrence Newton for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Attorney Ray Ghaner for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with Attorney Roberta Binder-Heath for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with Attorney Nicholas Newfield for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Pathways Adolescent Center for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with Mainstream Counseling for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with Glen Mills School for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Raystown Development Services for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with The Christian Home of Johnstown for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with McCloskey Counseling/Project Compass for a period of July 1, 2013 to June 30, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Childrens Aid Program of Somerset for a period of July 1, 2013 to June 30, 2014.

Probation Director Tim Guisler requested approval of the hiring of Ryan Pollicino, Probation officer effective September 23, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn,yes; Fluke, yes; Thomas, yes) to approve the hiring as recommended.

Planning Director Mark Colussy and Recycling Coordinator Lou Ann Shontz requested approval of the 904 Grant for the Tri County South central recycling program. The amount of the grant is determined on the amount of materials recycled so Lou Ann does not have an exact figure at this time. Lou Ann stated that the residential recycling is up from last year but the commercial recycling is down. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the

904 grant as requested. Lou Ann publicly thanked Layne Norris and her Juvenile probation clients for their assistance with the recycling efforts.

Mark Colussy and Grant administrator Maureen Safko presented two items for approval. First was the approval of several policies that she is required to incorporate in to the CDBG program. These policies have always been in place but not officially part of the program. The policies are the code of conduct, anti-displacement policy, and MBE/WME policy. Solicitor McManamon recommended one slight change in the wording, which Maureen agreed to make. The change in wording will prevent Maureen from needing to update the policies to coincide with CFR updates. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the policies with the changes recommended by the Solicitor.

Mark and Maureen also requested approval of the competitive CDBG grant in the amount of \$375,224.00. This grant will be used for the Mapleton Area waste treatment plant rehabilitation. This funding is in addition to regular CDBG funds that have already been designated for this project. After discussion, it was moved by Commisisoner Thomas, seconded by Commissioner Fluke and carried to approve contract No. C000055459 as requested.

There were no county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:19 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

Jeffrey Thomas, Secretary