

Huntingdon, PA
Tuesday, December 18, 2018
46-2018

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Deputy Chief Clerk, Kellie Benson; Solicitor, Peter McManamon; Planning Director, Mark Colussy; Huntingdon County Conservation District Director, Celina Seftas; Huntingdon County Children and Youth Services Fiscal Supervisor, Claudia Conrad; Huntingdon County Children and Youth Fiscal Tech, Chris Riling; Daily News Reporter, Kylie Hawn; visitors Dean Fluke and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the December 11, 2018 Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

Jim Cassatt asked if the payment of the bills included the TAN loan. Commissioner Sather confirmed that it does.

There were no additions to the agenda.

Commissioner Sather announced there will be no meeting held on Tuesday, December 25, 2018 or on Tuesday, January 1, 2019. Commissioner Thomas said that there will be a meeting on Tuesday, December 20, 2018 at 10:00 am for consideration of approval of the budget.

During the public comment period, visitor, Jim Cassatt asked about the \$80,000.00 difference in the budget for the Public Defender. Commissioner Sather stated that question had been answered at the budget meeting.

Dean Fluke stated during the three or four years the Commissioners have been in office, there should be a financial record of every deposit and every expense to be put in the agenda to use for reference when a financial question is asked. Mr. Fluke asked if the different department heads participated in preparing the budget. Commissioner Sather responded letters go out to the Department Heads, soliciting their requests for their departmental budget. Mr. Fluke asked if every department participated in the preparation of the budget. Commissioner Sather responded by returning their requests for the budget, yes, each department participated. Mr. Fluke asked if the law states that there has to be a meeting the day after a meeting has been canceled. Commissioner Sather responded there is nothing in the Code that the Board is aware of. Commissioner Thomas further responded the County Code states in Election Year, every four years, for re-organization, if the meeting falls on the regularly scheduled day, it must be held the next day, but that's the only one he's aware of.

There were no matters addressed by the Solicitor, Peter McManamon.

Celina Seftas of the Huntingdon County Conservation District was present to request consideration of the re-appointment of Deb Ridgeway to that Ag. Land Preservation Board, and appoint Casey McGraw to the Ag. Land Preservation Board. It was moved by Commissioner Walls to appoint Casey McGraw, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes). It was moved by Commissioner Thomas to appoint Deb Ridgeway, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Celina Seftas of the Huntingdon County Conservation District also requested consideration of the appointments of Mike Mower and Jeff Thomas to the Conservation District Board. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Thomas, yes; Sather, yes).

Celina Seftas also presented updates on a Workshop for Farmers, as well as a summary of activities for the year.

Commissioner Mark Sather presented for consideration an IT Support Services Agreement for 2019-2020 from RBA. The first part is support for County Offices, listing up to forty hours, on-site and remote; minimum of three scheduled days, on-site and dispatch, bi-annual pricing billed at \$11, 327.00 per month. Standard on-site support for Class 6 counties, \$78.00 per hour. Engineering support, \$89.00 per hour. Time period to extend January 1, 2019 through December 31, 2020. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Commissioner Sather presented the Huntingdon County 9-1-1 Addendum for CAD and IT Services for 2019-2020 for consideration. 9-1-1 support for \$2, 350.00 per month. Bi-annual contract, time period of January 1, 2019 through December 31, 2020. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Claudia Conrad, Huntingdon County Children and Youth Fiscal Supervisor, and Chris Riling, Huntingdon County Children and Youth Fiscal Tech, were present to request consideration of a renewal of Purchase of Service Agreement for Professional Family Care Services, Inc. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Mark Colussy, Planning Director, was present to request consideration to appoint Melody Mason as the new Huntingdon County Recycling Coordinator. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Jim Cassatt asked what the salary would be for Melody. Mark Colussy responded the salary had been set at the Salary Board Meeting at the beginning of the month and the total salary available is \$15,000.00 per year, half plus benefits, is reimbursed to the County from the 903 grant. Mr. Cassatt questioned Ms. Mason's ability to perform both jobs if she's already busy as the County Grant Writer. Commissioners Thomas and Sather expressed their confidence in Ms. Mason's ability to successfully perform both jobs. Dean Fluke questioned why the position of Recycling Coordinator wasn't created as a full-time position. Commissioner Sather explained the position already existed and with the input of the current Recycling Coordinator, the Planning Director and the Commissioners were able to work together to assign duties to ensure the continued success of the position.

Mark Colussy, Planning Director, also asked consideration for the Planning Commission re-appointments of Nancy McNamara and Wendy Williams on the Planning Commission Board. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes). Mr. Colussy also notified the Board that Jeremy Krouse and Ray Barley has asked to be replaced which will leave vacancies on the Board. Commissioner Sather noted that there are zones established where every area of Huntingdon County is represented by the Planning Commission and the Board vacancies will leave areas uncovered. Dean Fluke asked if the zones are divided by population or land. Mr. Colussy explained the zones are divided geographically. Mr. Fluke asked when the areas had been established. Mr. Colussy stated he didn't know exactly, but at least 20 years. Jim Cassatt asked how the general public knows that the vacancies exist and need to be filled.

Under Matter for action, information and discussion, there was a request to consider renewing a Conflict Counsel, Contract for Service with Lawrence Newton. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the contract renewal for 2019.

There was also a request to consider renewing a Contract of Services with Keller Engineers. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the contract renewal for 2019.

There was 1 Veterans Burial allowance.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:35 a.m.

Minutes prepared by Kellie J. Benson, Deputy Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary