

Huntingdon, Pa.
Tuesday, February 26, 2013
9:30 a.m.
9-2013

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; CCA Administrator, Wendy Melius; Court Administrator, Debbie Higgins; Maintenance Director, Bob Houck; Probation Director, Tim Guisler; Planning Director, Mark Colussy; Mapping Director, Brian Young; Daily news reporter, Garrison Crow; and visitors Bruce Pergament, and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag was led by Commissioner O’Korn.

Commissioner O’Korn noted that we are expecting bad weather today and asked that everyone travel carefully.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the February 19th public meeting.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of the bills.

There were two additions to the agenda today that will be addressed later in the meeting.

Commissioner O’Korn announced that a meeting will be held Friday March 1st at 10:00 a.m. at the Amtrak station in Huntingdon. The purpose of the meeting is to show support for the Amtrak service in Huntingdon. Representative from several entities will be in attendance as well as public officials. Commissioners Thomas and Fluke, also stressed the importance of keeping this service in the County. Bruce Pergament also pointed out that the County has no other means of public transportation. Commissioner Thomas further stated that the Commissioners have met with State representatives as well to express their concern for the Amtrak service. Garrison Crow asked about the status of the HVAC feasibility study. Commissioner O’Korn stated that the final study was received last week and is under review and appropriate action will be taken as soon as possible.

There were no items addressed by the Solicitor or public comments today.

Wendy Melius presented a revised Sub-receipt agreement for the Emergency Solutions grant. This recommendation was made by the State. The revised agreement mirrors the Counties contract with the State for the management of the Emergency Solutions Grant. Commissioner Fluke asked if these changes were related to an issue with the previous CCA Director. Wendy stated that this agreement is for this contract only and that it is not reflective of issues that happened in the past. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the revised agreement as presented. Commissioner Thomas thanked Wendy for keeping the Commissioners informed of the actions of Center for Community Action.

Deb Higgins, Court Administrator requested approval of a contract with RBA, Associates for the creation of software to manage Jury selection. Mifflin and Centre County will use the software and share in the cost of creating it. The total cost of the software is \$45,000.00, of which each County will pay \$15,000.00. In addition, each County will pay a \$1,000.00 yearly maintenance fee. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the contract with RBA as presented.

Deb also requested to add Janet Hanna to the pool of available TIP staff for the courts. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomats, yes; O’Korn, yes) to approve Janet Hanna as a TIP staff as requested.

Bob Houck, Maintenance Director requested hiring Chris Lalli, Custodian effective March 11, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring as requested.

Brian Young, Mapping Director was present this week with a revised agreement for Chester Engineers to provide 911 tool updates. This item was tabled as the request of the Solicitor last week until two items were revised. Those changes have been made and Solicitor McManamon reviewed the revised agreement. Brian noted that this is a combined agreement with Fulton County and the cost for each County is \$4,750.00. Commissioner Thomas thanked Brian for partnering with another County to reduce the cost. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the revised agreement as presented.

Tim Guisler was present with two personnel matters. Last week, he had requested approval to hire Lisa Rudy as part-time collections Clerk. Some issues arose with the hiring and he is now requesting to rescind that offer. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to rescind the offer to hire Lisa Rudy as requested. In addition, he requested the hiring of Christine Riling for the same position. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to hire Christine Riling to fill the position of part-time Collections Clerk effective February 25th, 2013.

Mark Colussy, Planning Director requested permission to apply for a Keystone Historic Preservation grant to assist with updating the heritage portion of the County Comprehensive Plan. Mark noted that he budgeted \$6,000.00 this year to update the plan and applying for the grant will provide a matching \$6,000.00. The grant application requires the adoption of a resolution, which Mark also presented. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, no; Thomas, yes) to adopt resolution 4-2013, therefore granting Mark permission to apply for the Keystone Historic Preservation grant as requested. Commissioner O’Korn asked that if anyone from the public is interested in assisting with updating the plan they contact Mark Colussy, Planning Director.

Michelle received a letter from Dawn Sunderland requesting the re-appointment of Jack Port to the Huntingdon County Housing Authority Board. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to re-appoint Jack Port to the Housing Authority Board for an additional five year term ending March 1, 2018.

There was one county burial allowance for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:45 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully submitted,

Jeffrey Thomas, Secretary