

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Pete McManamon; District Attorney, Dave Smith; MATP Representatives, Terry Sheffield and Deb Scalia; Treasurer, Rich Irvin; CYA Administrator, Joyce Zolten; Mapping Director, Brian Young; Chief Tax Assessor, Ken Tucker; Daily News Reporter Zach Myers and visitors Harvey Reeder; Mike Hannon, Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the August 19<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda, items addressed by the Solicitor or public comments today.

Commissioner O’Korn announced that there will be a Veterans expo held at the Army Readiness Center on September 25<sup>th</sup>.

Terry Sheffield, Deb Scalia and Rich Irvin presented several items today regarding the Medical Assistance Transportation program. First was the request to approve the final report for fiscal year 2013/2014. Deb stated there was \$636,766.00 spent and \$38,917.00 left over for 13/14. She feels the unspent money is due to the reduction in summer programs. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the final MATP report for 2013/2014 in the amount of \$636,766.00.

Deb also presented the 2014/2015 MATP contract in the amount of \$634,812.00 for approval. She received confirmation last week that the full amount was approved. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the 2014/2015 contract for the MATP program. Terry Sheffield stated that the program currently benefits 3,500 residents in Huntingdon County. Terry Sheffield stated that they had a successful job fair last week with 43 employers and 240 individuals participating. Deb thanked the Commissioners for allowing her office to operate the Medical Assistance transportation program.

Lastly, Rich Irvin presented the agreement between the County and Employment & Training for the management of the 2014/2015 MATP funds. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract as presented.

Joyce Zolten requested approval of two purchase of service agreements. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Mainstream Counseling for a period of July 1, 2014 through June 30, 2015. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with George Junior Republic of PA for a period of July 1, 2014 through June 30, 2015.

Brian Young requested approval to hire Amy Brode, UPI Technician. At this time, it was moved by Commissioner Fluke, seconded by Commissioner Thomas to enter into Executive session at 10:05 a.m. It was moved by Commissioner Fluke, seconded by Commissioner Thomas to reconvene the meeting at 10:12 a.m. Commissioner O’Korn noted for the minutes that no decisions were made in the Executive session. Brian Young clarified that Amy Brode has worked within the County offices doing deed work but not as a County employee. He stated she has worked as a Paralegal since 1998. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Amy Brode, UPI Technician effective September 15, 2014. Harvey Reeder requested to offer comment on the UPI process. He encouraged the Commissioners to delay the implementation of the process. He feels there is not a full understanding of the ramifications of the process and encouraged the Board to research it further. Harvey also expressed concern about information residents have been receiving in the mail stating they must pay for copies of their deed information. He pointed out that the information can be obtained from the Recorder of Deeds office for free. Commissioner O’Korn stated that if residents receive this information in the mail, they do not need to take advantage of it. Commissioner Fluke expressed concern about the fee being charged for the UPI process. He feels it is a form of increasing taxes. Commissioner O’Korn stated that the charging of the UPI fee actually avoids the need to increase taxes. He also stated he feels the fee being charged is appropriate and it only affects individuals purchasing property.

Michelle provided information on a hiring request for the Probation office that she received from Tim Guisler. Mr. Guisler was not available for the meeting. Michelle stated the hiring is to fill the vacancy left by the resignation of Scott Kinser. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring of Jared Donelson, Probation Officer effective September 2, 2014.

Michelle provided a website content migration proposal she received from CCAP. She stated that CCAP has been working for some time now on creating a new County website. They are close to the point of moving the old content over to the new site. Michelle has asked all department heads to review their current website content and remove anything that will not need to be migrated. Commissioner Fluke asked if this was a new site or the revision to the old site. Michelle stated that they are creating a new site due to a need for updated software. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, no; Thomas, yes) to approve the content migration proposal in the amount of \$2,513.00 with a completion date of December 31, 2014.

There was a request from Judge Zanic to appoint a Commissioner to the new Court Security Committee. This committee will be in addition to the current County safety and security committee and the meetings will be held bi-monthly. It was moved by Commissioner O’Korn, seconded by Commissioner Thomas and carried (Fluke, abstain, Thomas, yes; O’Korn, yes) to appoint Commissioner Fluke to the Court Security Committee.

Michelle presented the 2015/2016 contract with RBA Professional Data Systems, Inc. for IT services. The monthly contract cost is \$8,994.00, which reflects a monthly increase of \$399.00 for 2015 and 2016. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the contract with RBA as presented.

There was one county veteran burial allowance for approval today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:55 a.m.

Respectfully Submitted,

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Jeffrey Thomas, Secretary