

Huntingdon, PA  
Tuesday, May 1, 2018  
17-2018

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Walls and Thomas; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; Register and Recorder, Jinny Cooper; RSVP Coordinator, Dorcey Leonard; Community Development Administrator, Melody Mason; Planning Director, Mark Colussy; RSVP Volunteers, Rosemary Gill, Dorothy Anderson, Shirley Franke, Lorrie Noey, Ruth Zilch, Linda Smith and Gini Kelley; visitor, Jim Cassatt

The meeting was called to order at 9:30 a.m. by Commissioner Walls followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Walls.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes) to approve the minutes of the April 24<sup>th</sup> Public meeting.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Thomas, yes; Walls, yes;) to approve the payment of bills.

There were no additions to the agenda.

Commissioner Thomas announced the need for additional poll workers in some polling places and asked that if anyone is interested to contact the Elections Office for additional information. Commissioner Walls thanked those involved in organizing Mayfest.

There were no public comments.

There were no matters addressed by the Solicitor.

Jinny Cooper, Register and Recorder was first on the agenda with a request for two of her staff as well as herself to attend a two-day training. The training is focused on the Guardianship Tracking System implementation. AOPC would be funding the cost of the hotels rooms, breakfast and lunch. The cost to the county would be for mileage and evening meals. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes) to approve attendance to the trainings. Jinny also requested recognition of the volunteers that have been helping with the digitization of documents. The week of April 29- May 5, 2018 is Senior Corps Week. Jinny along with RSVP Coordinator, Dorcey Leonard presented certificates of recognition to the following RSVP Volunteers; Rosemary Gill, Dorothy Anderson, Shirley Franke, Lorrie Noey, Ruth Zilch, Linda Smith and Gini Kelley.

Melody Mason, Community Development Administrator requested consideration of an Administrative Agreement with Birmingham Borough. The agreement would specify the duties of each party so that the water upgrade project could commence. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Walls, yes) to approve the Administrative agreement with Birmingham Borough.

Mark Colussy, Planning Director requested approval to begin the process of the Comprehensive Plan Public Input and Advertising on behalf of the Commissioners. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes) to approve the Planning Commission to proceed with advertising to seek public comments relating to the Comprehensive Plan.

Matters for Action, Information and discussion included a request to accept the resignation of James Bookhamer as a member of the Housing Authority Board of Directors. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Walls, yes) to accept James' resignation effective April 18, 2018. There was additionally a request to appoint Claudia Conrad to the Housing Authority Board. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes) to appoint Claudia to the Board to fulfill the vacancy. The term is set to expire on March 1, 2019.

There were 2 Veteran Burial allowances.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:08a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary