

Huntingdon, PA

Tuesday, March 25

, 2025

9:30 a.m.

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Meeting Room with the following present: Commissioners Walls, Thomas, and Reeder; Deputy Chief Clerk, Stacie Cutshall; Solicitor, Larry Newton; CYS Director, Kelvin Abrashoff ; Chief Assessor, Melissa Smith; Sheriff, Jeffrey Leonard; Prothonotary/Clerk of Courts, Sarah Snare; VP, Assistant Director of Transportation/Keller Engineers, Brian Wiser and Daily News Reporter, Joe Thompson.

The meeting was called to order at 9:30 a.m. by Commissioner Walls. Prayer was led by Commissioner Walls and the Pledge of Allegiance to the flag was led by Commissioner Thomas.

It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes) to approve the minutes of the previous meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes) to approve payment of bills.

There were no additions to the agenda.

There were no announcements at this time.

There were no public comments.

There were no matters to be addressed by the Solicitor.

Under new business, Brian Wiser, Keller Engineers, discussion and update on Bridge #17 and Bridge Approaches Project. Bridge Approaches Project has started the construction. For Bridge #8 materials have been ordered, and general contractor, Glenn O. Hawbaker faced delays for the all- weathering for the guide rail replacement. In addition to that crews found concrete behind the wing walls during the installation process. With this impediment to the installation of the guide rail, the crews are going to remove as little of that concrete as possible to get this project done with the least amount of disturbance to the site. This will require no change order needed and the installation work should be done very soon. County Bridge #17, Neff's Bridge, on Manor Hill Road in West Township is a \$750,000.00 project that needs to be advertised for construction very soon. The DEP permit that is still needed is expected next month. The final structure plan requires PennDot approval and should be received by the end of this month. Brian also reminded the Commissioners the County Act 13 fund has a current balance of \$792,000.00 that can be used for this project with PennDot approval. Brian added that there is an additional cost of \$25,000.00 for a Third Party Shop Inspection for the steel beams used on this bridge project. There were 3 items for Consideration of Approval, first is Consideration of approval to use \$792,000.00 of Act 13 Fund for Bridge #17 Project. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes). Commissioner Thomas commented that Act 13 receives allocations from the state every year and the fund will get built back up for future use. Second, Consideration of Approval of Final Construction Plans for Bridge #17. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Walls, yes; Thomas, yes; Reeder, yes). Third and final is Consideration of Approval for Advertisement for Construction on Bridge #17. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes).



Kelvin Abrashoff, CYS Director, for Consideration of Approval for Child Abuse Awareness Month Proclamation 4-2025. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes).

Melissa Smith, Chief Assessor, 2 items, First for Consideration of Approval for Master Services Agreement with Eagleview. This is a \$50,000.00 (offering a \$25,000.00 discount) increase for a 3 inch fly over to get a clearer view. The current project is priced at \$171,251.36 and will increase to \$221,251.36. This cost will be split between Mapping and Tax Assessment over three (3) years out of the UPI Fund. The fly over is scheduled for March with a 2-3 month turnaround time with expectation of June/July coming back. Commissioner Thomas asked about next year's changes being reflected in the properties. Commissioner Walls asked about having a field assessor going to collect the data and the benefits of the 3 inch over the 6 inch with the price increase. Melissa added that these field collections are still being done and the clearer pictures would be of help with existing structures and comparisons with permits. Commissioner Thomas also added the value/benefit of a better picture for 911/fire/emergency responses. Sheriff Leonard did agree to Commissioner Thomas' comment as well. Commissioner Thomas added that if this flight produces any unclear images this needs to be communicated with the Board prior to paying in full and vendor needs to do the fly over again to make the corrections. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Reeder, yes; Walls, yes; Thomas, yes). Second for Consideration of Approval for Eagleview Amendment No.1. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes).

Jeffrey Leonard, Sheriff, for Consideration of Approval to Hire Full-Time Sheriff Deputy, Kyle Houck, with an effective date of 3/24/2025. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes).

Sarah Snare, Prothonotary/Clerk of Courts, for Consideration of Approval to Hire Part-Time Clerk, Jordan Paterson, with an effective date of 3/25/2025. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes).

Consideration of Approval for Proclamation 5-2025 for "Pennsylvania 811 Safe Digging Month". It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Walls, yes; Thomas, yes; Reeder, yes).

Consideration of Approval to Hire Full-Time Custodian, Cameron Bunn, with an effective date of 3/24/2025. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Thomas, yes; Reeder, yes; Walls, yes).

Consideration of Approval to Hire Assistant Election Coordinator, Beth McNerlin, with an effective date of 3/26/2025. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Reeder, yes; Walls, yes; Thomas, yes).

Consideration of Approval for PSC Work Change Order #15, Time Extension for General Contract, original date was 4/11/2025 now with a revised completion date of 6/16/2025. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes).



Larry Newton, Solicitor, Consideration of Approval for Contract Agreement with TranSystems for Huntingdon County Jail Needs Assessment and Construction Services. Larry requested that this item be tabled for concerns about the contract and is awaiting communication with Brian Endler from TranSystems. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes) to table this item.

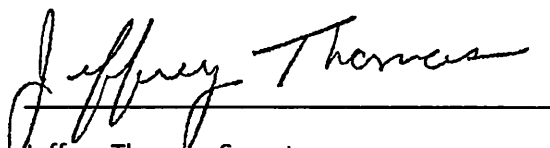
There were no Matters for Action.

There were 6 Veteran’s Burial Allowances.

There being no further business, it was moved by Commissioner Reeder to adjourn the meeting at 10:22 a.m.

Minutes prepared by Stacie D. Cutshall, Deputy Chief Clerk.

Respectfully Submitted,

  
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Jeffrey Thomas, Secretary