

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather and Walls,; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; President Judge, George Zanic; District Attorney, David Smith; Assistant District Attorney, Julia Wilt; Sheriff, Jeff Leonard; Register and Recorder, Jinny Cooper; Planning Director, Mark Colussy; CYS Director, Joyce Zolten; CYS Fiscal Department, Chris Riling, Claudia Conrad, Sandy Norris and Shawna Clark; Coroner, Paul Sharum; Maintenance Supervisor, Dave Wagman; Center For Community Action, Tiffany Jones,; Penn State Extension Representative, Jeff Hackenberg; Daily News Reporter, Kylie Hawn and visitors Jim Cassatt and Stan Westbrook.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes;) to approve the minutes of the June 27<sup>th</sup> and July 6<sup>th</sup> public meetings.

It was moved by Commissioner Walls seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve the payment of bills.

There was one addition to the Agenda. – Paul Sharum requested approval to pay eCedent.

There were no announcements.

Jim Cassatt inquired about the ownership of the Jack's Mountain Tower and inquired again about why a change order was not submitted. Commissioner Sather explained that a third party owns the tower, and the cost of replacement is not being funded by the county nor has the contract with ComPros been changed due to the owner replacing the tower. Commissioner Walls also explained that no change order required since there is no change in the contract.

Stan Westbrook was present to inquire about the distribution of funds to the library. Commissioner Sather explained that we are currently in the 2017 budget year and that the County works on a January to December budget while the State operates on a July through June Fiscal Year.

George Zanic, President Judge, requested acceptance of the resignation of Amanda Steffy, Law Clerk. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather yes; Walls, yes) to accept the resignation of Amanda Steffy effective July 11, 2017.

George Zanic, President Judge, requested acceptance of notice of retirement for Peggi Brown, Judicial Secretary. It was moved by Commissioner Sather and seconded by Commissioner Walls and carried (Walls, yes; Sather, yes) to accept the retirement of Peggi Brown effective August 25, 2017.

George Zanic, President Judge, requested to create a new position. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to create a new position as Director of Judicial Operations.

George Zanic, President Judge, requested the hiring of a new Law Clerk. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to hire Margaret Nollau effective August 28, 2017.

George Zanic, President Judge, requested the hiring of the new Director of Judicial Operations. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to hire Sarah Snare effective July 17, 2017.

Dave Smith, District Attorney, requested approval for Assistant DA, Julia Wilt to attend the 2017 PDAI Traffic Safety Conference on August 1-3 in State College. Cost will be \$150.00. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve Julia to attend the conference.

Dave Smith, District Attorney, requested the acceptance of the resignation of Angela Robinson. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to accept the resignation of Angela Robinson effective July 7, 2017.

Dave Smith, District Attorney, requested to abolish the position of paralegal/Administrative Assistant. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to abolish the position.

Dave Smith, District Attorney, requested to create the new position of Criminal Case Manager/Law Enforcement Liaison. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to create the new position.

Dave Smith, District Attorney, requested approval to hire the new criminal Case Manager/Law Enforcement Liaison. It was moved by Commissioner Sather and seconded by Commissioner Walls and carried (Walls, yes; Sather, yes) to approve the hiring of Taylor Miles effective July 5, 2017.

Paul Sharum, Coroner requested approval to attend the Annual Coroners Association Conference to be held September 25<sup>th</sup> – 30<sup>th</sup>. The cost is \$750.00. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to approve Paul Sharum to attend the conference.

Paul Sharum, Coroner, requested approval to pay \$1500.00 to eCedent for a data download as the site will be abolished. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve the payment of \$1500.00 from the Records Improvement Fund to eCedent.

Paul Sharum, Coroner, requested approval to pay \$200.00 to Quincy as the new data storage site. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to approve payment from the Records Improvement Fund to pay Quincy.

Michelle Barnett, Chief Clerk, requested approval for Heather Fellman, Elections Coordinator to attend the Annual Association of PA County Elections Personnel Conference in Harrisburg August 21st-24th. The cost is \$652.00. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve Heather to attend the Conference.

Joyce Zolten, CYS Director presented a plaque to the CYS Fiscal Department for scoring 100% in the Title IV-E Federal Quality Assurance Compliance Review.

Claudia Conrad CYS Fiscal Supervisor and Chris Riling, Fiscal Technician requested approval of a Purchase of Service Contract with Juniata Valley School District for July 1, 2016 through June 30, 2017. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to approve the contract.

Claudia Conrad CYS Fiscal Supervisor and Chris Riling, Fiscal Technician requested approval of a Purchase of Service Contract with Tyrone Area School District for July 1, 2016 through June 30, 2017. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve the contract.

There was a request made by Robin Horne, Gary O’Korn and Craig Greenland, Auditors to attend the 2017 PSACA Convention. It was moved by Commissioner Walls and seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to table the request pending the receipt of further information.

Jeff Hackenberg, Client Relationship Manager, Penn State Extension was present to provide an update on the most recent changes at the Penn State Extension.

Mark Colussy, Planning Director, requested approval to report and update on the 2013 PHARE Grant. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes) to approve reporting on the 2013 PHARE Grant

There was 0 Veteran Burial Allowance for approval today.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:43 a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary