

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; CYS Administrator, Joyce Zolten; Planning Director, Mark Colussy; Center for Community action representative, Paula Steele; JC Blair auxiliary representatives, Melanie McDonald and Sharon Bookhammer, Daily News Reporter, Garrison Crow and visitors Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:31 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, abstain) to approve the minutes of the October 22<sup>nd</sup> meeting.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There was one addition to the agenda today, which is to consider a line of credit for 2013.

Commissioner Thomas announced that he visited Three Springs elementary school on Columbus day and read to the students, which was very fulfilling. Commissioner O’Korn congratulated HCBI for their diligent efforts on the sale of the AGY plant. He also reminded the public that there is no public meeting next week due to the election. Commissioner O’Korn also shared information he received from Ginny Cooper. Friday, November 1<sup>st</sup> is “record your discharge day”. All Veterans are encouraged to record the military discharge date with the Veterans affairs office. Commissioner Fluke expressed his concerns about an article that was in the Daily news recently.

There were no public comments or items addressed by the Solicitor today.

First on the agenda today was the opening of bids for the Courthouse first floor renovation project. Bids received are as follows:

Haas Building Solutions	Phase 1 \$136,000.00	Phase 2 \$88,000.00
CE Woods, Construction	Phase 1 \$138,675.00	Phase 2 \$100,563.00
Southern Contractors	Phase 1 \$152,777.00	Phase 2 \$99,777.00
RA Hill, Inc.	Phase 1 \$224,000.00	Phase 2 \$132,000.00
Poole Anderson	Phase 1 \$307,806.00	Phase 2 \$172,194.00

The bids will be reviewed and a decision will be made at a future meeting.

Mark Colussy was present today with several items for the Board. First was the request to approve Act 13 legacy fund projects. Mark noted that there was a procedural error at the special meeting the Planning Commission had at the beginning of October. They met again and made their recommendations, which Mark presented to the Board today. First was the recommendation to award \$8,000.00 each to Porter Township and Huntingdon Borough for river access projects. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to award \$8,000.00 to Porter Township for their river access project. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, no; Thomas, yes) to award \$8,000.00 to Huntingdon Borough for their river access project. Mark also suggested awarding \$4,000.00 to Broad Top City Borough for improvements to their walking path. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the request as presented.

Mark suggested changing the terms of the Planning Commission appointments to avoid several new members being appointed at the same time. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to table this issue until more information is obtained. Mark also suggested Planning Commissioner appointments. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, no; Thomas, yes) to appoint Cindy Book to the Planning Commissioner to fill the unexpired term of Earl Martin, which will end December 31, 2016. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, no; Thomas, yes; O’Korn, yes) to appoint Wendy Melius to fill the unexpired term of Todd Geist, which will expire December 31, 2014. Commissioner Fluke expressed concern about this appointment. He feels this is

a conflict since Wendy is the Director of Center for Community action. Solicitor McManamon stated he sees no conflict with this appointment.

Paula Steele, Center for Community Action was present to request approval of two items. First was the approval of revised invoice 1 for the Emergency Solutions grant. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to recess the meeting at 10:45 a.m. while Paula gets additional information on the prior invoice that was approved. The meeting reconvened at 10:52 a.m. The original invoice was approved August 27, 2013 in the amount of \$17,572.00. That invoice was rejected by the State because they needed additional backup documents. The additional information has been obtained and Paula is ready to submit the revised invoice to the State. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve revised invoice 1 for the Emergency Solutions grant in the amount of \$17,915.31. The invoice covers a period of December 1, 2012 through June 30, 2013. Paula also presented invoice 2, which covers a period of July 1, 2013 through September 30, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve invoice 2 for the Emergency Solutions grant in the amount of \$19,034.93.

Melanie McDonald and Sharon Bookhammer, JC Blair auxiliary, were present today with a proclamation honoring the Auxiliary of JC Blair for their 100<sup>th</sup> anniversary. They also invited the Commissioners to attend an event on November 11<sup>th</sup> to honor the Auxiliary. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the Proclamation as presented.

Joyce Zolten, CYS Administrator was present with two personnel requests. First was a request to table the hiring of Jean Dougherty, Caseworker until a future meeting. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to table the hiring of Jean Dougherty until a future meeting. Jean will be moving to the area and was unable to provide a start date at this time.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Valerie Love, Clerk Typist effective October 30, 2013.

The Prison board requested approval a status change for James Beale from part-time to full-time. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the status change as requested with an effective date of November 2, 2013.

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes, Thomas, yes) to accept the resignation of Danny Dysard, Maintenance crew, with regret, effective December 2, 2013.

The Board discussed the need for a line of credit to assist with bills at the end of the year. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to authorize Solicitor McManamon to begin the process to obtain a line of credit in the amount of \$500,000.00. The Commissioners noted that if they money is not needed, it will not be drawn down.

There was one county veteran burial allowance approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:15 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

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Jeffrey Thomas, Secretary