

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; United Way Director, Kathy Armelli; Probation Director, Len Hahn; Elections Coordinator, Michelle Barnett; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; Planning Director, Mark Colussy; Daily News reporter, Kylie Hawn and visitor, Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the September 13, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda, public comments or matters addressed by the Solicitor today.

Commissioner Sather thanked all those who attended the Touch a Truck event at the Fairgrounds this past weekend. Commissioner Thomas announced that there will be a Suicide Prevention Walk on October 2nd, 2016 starting at Juniata College.

Kathy Armelli, United Way Director was present today with a request to consider a Proclamation for United Way Day of Caring, which is September 28th, 2016. She said they have approximately 266 volunteers to work on five projects but they could use more if anyone is interested in helping. Following the reading of the Proclamation, it was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt the Proclamation as presented. Kathy thanked the Board of Commissioners for having the EMA Department participate in the Touch a Truck event this past weekend.

Michelle Barnett, Elections Coordinator was next on the agenda with deadlines for the upcoming General election. The last day to register to vote before the General is October 11th and the last day to apply for an absentee ballot is November 1st. All voted absentees must be returned to the Elections office by November 4th and she encouraged the public to allow additional mailing time to ensure their ballots are received.

Len Hahn, Probation Director was present today with a request to submit the Juvenile Grant-In Aid application. The grant covers salaries and benefits for two juvenile Probation Officers as well as supplies for drug testing. The amount requested is \$57,199.65 and the grant period is July 1, 2016 through June 30, 2017. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the grant application as requested.

Joyce Zolten, CYS Administrator was present with a request for herself, Claudia Conrad, Peter McManamon and Ray Ghaner to attend the October PCYA conference in October. The total cost is \$425.00 and 80% of that will be reimbursed. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the conference attendance as requested.

Claudia Conrad and Chris Riling presented three Purchase of Service agreements for consideration. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the Purchase of Service agreement with Attorney Andrea Lehman for Guardian ad Litem services at a rate of \$80.00 per hour.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the Purchase of Service agreement with Pivotal Pointe Outpatient Counseling for a period of July 1, 2016 through June 30, 2017. Claudia noted that this is a new contract and the agency provides more intensive outpatient counseling than the current providers.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the Purchase of Service agreement with Huntingdon County Child and Adult Development for a period of July 1, 2016 through June 30, 2017. HCCADC provides daycare services to children who are in foster care.

Commissioner Sather reviewed and signed several documents to close out the 2014 Emergency Solutions Grant, which covered a period of November 25, 2014 through August 20, 2016.

During last weeks meeting, quotes were received for the mens restroom door on the first floor of the Courthouse. The bid amounts exceeded the financial expectations for the project; therefore there was consideration today to ratify advertising the project for public bids. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Thomas, yes; Sather, yes; Walls, yes) to ratify the decision to advertise the project for public bids. Jim Cassatt questioned how the Commissioner can ratify the bidding; Commissioner Sather stated it is due to the quotes exceeding the financial expectations of the project.

Next on the agenda was the consideration of a contract with Dr. Mark Minor for medical services at the County Jail. This is an annual agreement and Michelle stated there are no changes from last year. It was moved by

Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the contract as presented for a period of July 1, 2016 through June 30, 2017.

Per a letter received from Warden, Duane Black it was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to ratify the termination of Clinton Ripple, Corrections Officer effective September 8th, 2016.

Per a letter from CYS Administrator, Joyce Zolten it was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to ratify the termination of Krista Webster, Caseworker effective September 15th, 2016.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to accept the resignation of Ruth Grissinger, Probation Collections Clerk effective September 16th, 2016.

There were no Veteran Burial Allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:29 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary