

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Office with the following present: Commissioners Sather, and Walls; Deputy Chief Clerk, Tracey Rhodes; Solicitor, Larry Newton; Planning Director, Jim Lettiere; Community Development Asst., Taylor Aurand; Director of Mapping, Sean Houck; Chief Assessor, Melissa Bousum; Daily News Reporter, Kylie Hawn.

Attending via GOTO: Penn Highlands, Joseph Myers; HCBI, Debra Clark; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Dixon;

The meeting was called to order at 9:30 a.m. by Commissioner Sather. Tracey Rhodes conducted roll call of all call-in participants and discussed policies and procedures for public comment during the meeting. All participants will be muted for the duration of the meeting except during public comment periods. During public comment periods, participants will be unmuted individually to ensure that everyone is heard. Prayer was led by Commissioner Sather and the Pledge of Allegiance to the flag was led by Commissioner Walls.

It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes) to approve the minutes of the previous meeting.

It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Walls, yes; Sather, yes) to approve payment of bills.

No additions to the agenda.

Under announcements, Commissioner Walls announced that there is a Huntingdon County Tire collection scheduled for Saturday, September 18, 2021 from 8:00 a.m. – Noon at the Huntingdon County Fairgrounds parking lot closest to Mark's Brothers. Collection fees: Car/truck: \$2.00/per tire, Tractor Trailer: \$10.00/per tire; Tractor tires: \$20.00/per tire; \$2.00 surcharge for each tire with rims. Cash or check accepted. We cannot accept tires from business operations. Thank you for recycling! The ability to host this event is contingent on two factors: 1. State health guidelines allow us to safely gather in-person to host this event. 2. KHCB has enough people to volunteer to assist with unloading/loading tires. Questions? Want to volunteer? Contact Logan Stenger, Affiliate Coordinator, at (814) 627-1626 ext. 3021 or watershed@huntingdonconservation.Org.

There were no public comments.

Matters to be addressed by the solicitor, an opinion letter was distributed addressed to the Director of Burrow of Dept. of Cash Flow and Debt, Office of Budget, concerning redevelopment of Assistant of Cap Program in Huntingdon County.

Under new business, Melissa Bousum, Chief Assessor and Sean Houck, Mapping Director requesting consideration of approval for Pictometry Agreement. Renewal of contract for 6 years with two tiers at 3 year intervals, each tier is \$171,251.36 for a total of \$342,502.72 over the 6 year period this includes a 2.5% long term discount as well as a 50% discount with the software that is. This will be paid through UPI, Unified Parcel Identifier, funds provided by the Mapping Dept. as well as the Assessment Dept. This contract will help keep the 911 updated as well as help Assessment with airily views to assess any building that have been, removed, changed or new construction. This will then be compared to the 2019 information. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes)

Joseph E Myers, Penn Highlands, requested consideration of approval to sign Notification of Public Health Service Act Section 340B. This allows Penn Highlands to participate in the local 340B drug program set up by the federal government. This program allows hospitals and other healthcare facilities to participate and take advantage of discounted drugs through pharmaceutical manufactures who meet certain requirements. If our percentage of patients coming into their hospital meet a certain threshold for Medicaid patients, if they are over this threshold which is 11.5% of total admittance to their hospital Penn Highlands qualifies for this program. Currently this percentage of Medicaid patients compared to other patients with either Medicare or other commercial insurances roughly calculates between 25 and 30 percent. The other requirement is a nonprofit hospital must have a contract with the state or local government to provide healthcare services to low income individuals who are not entitled to benefits under Medicare or Medicaid. This is an Agreement that was in place previously, Penn Highlands was not eligible in the last year in half for this program, they have made changes within the hospital so that they now meet the eligibility requires. Penn Highland became ineligible in November 2018 due to the OB Maternity ward shutting down, once that happened the percent of Medicaid patients dropped dramatically. With the addition of the Behavioral Health Unit and that

qualifying as an Inpatient service their Medicaid percentage grew. Every two years this agreement should be revisited to make sure all eligibility requirements are being met. Other healthcare facilities are not able to qualify for this plan however, there patients can, if Penn Highlands treat anyone as outpatient services, the other facility would get the benefits from this program. Broad top Medical also participates in this program. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes).

Jim Lettiere, Planning Director, Taylor Aurand, Community Dev. Asst. Debra Clark, HCBI Executive Director, requested consideration of approval for the Administrative Agreement for the Enterprise Zone Program. Renewal between Huntingdon County and HCBI Program effective from July 01, 2021 through June 30, 2022. The county has received enterprise zoned designations reaching from Alexandria Borough to Mount Union to assist and promoting economic development and community investment. DC authorized the Commissioners to use funds through the New Community Funds Program. The County Planning Director position is the authorized representative through the county and Debra Clark, Executive Director of HCBI is the representative for the Agency. Total budget is \$50,000, this covers payroll expenses, employee benefits, staff travel and a mortgage with Kish Bank for the building where HCBI operates. Commissioners Walls encourages any business to contact HCBI if they need help financing their business. HCBI also offers an Entrepreneur coach, this contract has been extended through September 2022, specialize in business plan writing, coaching, mentoring, marketing, who your customers are, to help get people set up. Currently the program has had 97 clients since it started. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes).

Jim Lettiere, Planning Director requested consideration of approval for a Notice to Proceed for the Huntingdon Borough Curb Cut Project. Notice of the award was approved at their June 29, 2021 meeting as well as the agreement and the payment bond between Ontaris Site Work, LLC and the Commissioners. The Agreement is for \$80,900 and the project must be substantial completed by September 19, 2021 and ready for final payment by October 19, 2021. Total budgeted funds from fiscal year 2019 monies is \$78,198.45 the difference will be paid by the borough between agreement and budgeted funding. It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Walls, yes; Sather, yes).

Jim Lettiere, Planning Director requested consideration of approval for a notice to proceed for the 913 Pike Street Demolition in Smithfield Township. Notice of the award was approved at Commissioner's June 29, 2021 meeting as well as the agreement on the payment bond between Ontaris Site Work, LLC and the Commissioners. The agreement is for \$28,337.00 from fiscal year 2018 monies for the demolition disposal which does include asbestos testing and remediation. Total funded amount for the project from 2015 funds in the amount of \$28,337.00 as well as engineering funds not to exceed \$8,000, the total approved budget is \$75,627.00. Work must be completed within 180 calendar days from June 29, 2021. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes).

Jim Lettiere, Planning Director request consideration of approval for CDBG sub-Recipient Agreement with Mount Union Municipal Authority for the West Water Street Water Line Replacement Project. The agreement is between the Mount Union Water Authority and Huntingdon County Planning Dept. and who is responsible for which tasks. Funding is from fiscal year 2018 county entitlement monies not to exceed \$60,000, estimating cost \$78,500 the difference of \$18,500 will be the responsible of the municipal authority, the planning dept. has a letter from them in writing to cover the difference. This project is to be completed before the end of this year, deadline for the expenditure of these monies is April 2022. . It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes).

Jim Lettiere, Planning Director requesting consideration of approval for a CDBG Sub-Recipient Agreement with Mount Union Municipal Authority for the Hill Valley sewer improvement project. Fiscal year 2018 county entitlement monies funded at \$87,000. Project will be going out to bid soon and needs to be completed before the end of the year, deadline for the expenditure of these monies is April 2022. It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes).

Chris Dixon, CYS Fiscal Tech, and Claudia Conrad, CYS Fiscal Supervisor requested consideration of approval for a purchase of service agreement with Jennifer Habel, Attorney. This is for Guardian of Light Services for Contract year July 1, 2021 through June 30, 2022 on an as needed bases. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes).

Chris Dixon, CYS Fiscal Tech, Claudia Conrad, CYS Fiscal Supervisor and Shannon Walborn, CYS Director requested consideration of approval for a purchase of service agreement with Main Stream Counseling. They offer counseling services as well as an after school program for contract year of July 1, 2021 – June 30, 2022, and renewal from last year on an as needed bases. It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes)

Chris Dixon, CYS Fiscal Tech, Claudia Conrad, CYS Fiscal Supervisor and Shannon Walborn, CYS Director requested consideration of approval for a purchase of service agreement with Raystown Developmental Services. They offer varies in home services for contract year of July 1, 2021 – June 30, 2022, and renewal from last year on an as needed bases. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Walls, yes; Sather, yes)

Announcements: Commissioners announced the retirement of the County Warden, Duane Black. Duane has served the residents of Huntingdon for over well over 33 plus years. With that stated we also have appointed to the position of Prison Warden, Brad Glover. Brad is currently the Deputy Warden and he has accepted the promotion to Warden effective July 12, 2021.

Consider of approval to appoint 2 members of the Rail Authority, appointees Jim Easton and Ellis Griffith. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes)

There were no Matters for Action.

There were (0) Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:30 a.m.

Minutes prepared by Tracey Rhodes, Deputy Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary