

Huntingdon, PA

Tuesday, February 4, 2020

5-2020

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; CYS Director, Shannon Walborn; CYS Fiscal Tech, Chris Riling; Veterans Affairs Director, Brian Bassett; EMA Director, Joe Thompson; Planning Director, Mark Colussy; News Reporter, Kylie Hawn and visitors, Jim Cassatt and Dean Fluke.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the January 28<sup>th</sup> Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no announcements.

There were no public comments.

There were no matters to be addressed by the solicitor.

Under new business, Shannon Walborn, CYS Director and Chris Riling, CYS Fiscal Tech, requested consideration of approval for a purchase of service agreement with Pressley Ridge for foster care services. This is a renewal from last year effective July 1, 2019 through June 30, 2020. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Shannon Walborn and Chris Riling requested consideration of approval for a purchase of service agreement with Erica Shoaf for Guardian Ad Litem services. This is a renewal from last year effective July 1, 2019 through June 30, 2020. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Shannon Walborn and Chris Riling requested consideration of approval for a purchase of service agreement with Christopher Wencker for Guardian Ad Litem services. This is a renewal from last year effective July 1, 2019 through June 30, 2020. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Mark Colussy, Planning Director, and Joe Thompson, EMA Director, requested consideration of approval for a purchase of service agreement with Michael Baker Intl to assist Huntingdon County with an update to the Hazard Mitigation Plan. Mr. Colussy noted that the Commissioners had authorized contract negotiations in November 2019. They are currently waiting on FEMA to authorize the grant funding but the project needs to move forward. Mr. Thompson noted that County employees have done everything

they can do on their end and they are now waiting for the final stamp of approval to receive funding. Commissioner Sather asked if there is any payment required up front. Mr. Colussy responded that no payment is required before services are rendered. If funding is received by the end of February, the benefit to having the extra time to work on the contract with Michael Baker is that we're looking at milestone payments instead of monthly payments. We won't have to levy out a considerable amount of general funds. We can't have a consultant working for us if we don't pay them but the Michael Baker Team has been very good to work with. Commissioner Walls commented that this is an individual plan for each municipality to respond to hazards that might happen so that they can get help with funding. It would be really helpful for municipalities to start having their meetings so they can be ready to supply the information and help the process along. Mr. Colussy concurred and noted that a mailing has been sent out to municipalities with a blank worksheet and examples to help them better understand the hazard mitigation plan process. Commissioner Sather commented that this plan is required to be updated every five years. Jim Cassatt asked if deadlines were listed in the correspondence to municipalities. Mr. Colussy indicated that the first milestone in this project occurs after a meeting with the municipalities to talk them through the deadlines and the paperwork. There is no specific date yet because we want to work with the municipalities. The mailing is just to help them begin thinking about the kinds of information they will need. Dean Fluke asked how much money this project will cost. Commissioner Sather responded that the total cost of the contract with Michael Baker Intl. is \$50,515 over three invoices for the completion of the plan. Kylie Hawn asked if the grant would likely cover the majority of the cost. Mr. Colussy responded that it will cover almost the entire cost. Ms. Hawn asked what will happen if the County is not approved for the grant. Commissioner Thomas stated that the Commissioners would have to vote on it, but that he feels that they would not be doing their due diligence if they did not move forward with this plan because of the loss of money that could happen for disasters in the County. We have to do it if we want funding for disaster relief. Commissioner Sather noted that this protects the homeowners in the County for FEMA protection and federal insurance to provide those coverages. Ms. Hawn asked why the grant funding is being delayed and when it might be approved. Commissioner Walls said that they have heard from Senator Toomey's office that it should be coming sometime in February. The federal government is holding up several grants at the moment. Ms. Hawn asked when the grant was originally supposed to be awarded. Mr. Thompson noted that it is an open period grant. Mr. Fluke asked if the grant required a match. The Commissioners responded that it does not. Mr. Cassatt asked what account this would come out of if the County does not get the grant. Commissioner Thomas noted that the board would have to decide on that but there is a contingency fund in the budget for unexpected expenditures. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Mark Colussy requested consideration of approval for a procurement policy update. This update is the result of feedback from the DCED Fiscal Monitoring Division and the Maher Duessel audit. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the update pending solicitor review.

Mark Colussy requested consideration of approval to hire Elizabeth (Beth) Williams for the position of part time custodian. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given to reappoint Director Chris Shook to the Huntingdon County Agricultural Land Preservation Board for a three year term. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Consideration of approval was given to reappoint Director Nelson Sangrey to the Huntingdon County Agricultural Land Preservation Board for a three year term. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

There were no matters for action, information and discussion.

There was 1 Veteran's Burial Allowance.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:14 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary