

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Probation Director, Len Hahn; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Planner I, Iona Conner; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; Daily News reporter, Kylie Hawn; and Visitor, Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the December 6th, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda, announcements, public comments or matters addressed by the Solicitor today.

First on the agenda today was Len Hahn, Probation Director with a request to hire Nichole Peters, Collections Clerk. Len stated this is an existing position that was vacated in September. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the hiring of Nichole Peters, Collections Clerk effective December 19th, 2016.

Claudia Conrad and Chris Riling were present with a request to approve a Purchase of Service agreement. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the Purchase of Service agreement with Terry O'Hara, Ph.D for a period of July 1, 2016 through June 30, 2017. Claudia stated this is a new provider who will be providing a variety of evaluation services.

Maureen Safko and Mark Colussy presented five (5) resolutions for consideration related to the CDBG three year plan, which covers 2016, 2017 and 2018. The total amount of CDBG funds in the three year plan for 2016 is \$228,911.00 for Huntingdon County, \$86,116.00 for Smithfield Township and \$108,353.00 for Huntingdon Borough. The first Resolution is for publicizing protection for Fair Housing Rights against discrimination and naming PA Human Relations Commission as the Fair Housing Officer. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to adopt Resolution 20-2016 as presented.

The second Resolution was to adopt goals for utilization of Minority and Women owned Businesses in CDBG projects. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt Resolution 21-2016 as presented.

The third Resolution authorizes adopting Section Three to direct economic opportunities to low and very low income persons. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to adopt Resolution 22-2016 as presented.

The fourth Resolution was an agreement to promote Section 504 of the Rehabilitation Act of 1973 to eliminate discrimination based on disability and naming the Planning Director as the Section 504 Officer for Huntingdon County. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to adopt Resolution 23-2016 as presented.

The final Resolution was authorizing the submittal of the CDBG application on behalf of Huntingdon County, Smithfield Township and Huntingdon Borough. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt Resolution 24-2016 as presented.

Mark provided additional information for the Commissioners related to the HOME project. As a follow up to last week's questions regarding the budget for the project, he stated that the HOME grant allows for \$269,000.00 in rehabilitation, \$60,000.00 for the inspections and \$21,000.00 for Administrative funds. The Commissioner approved a contract with Gelsick Home Inspections last week for a portion of the home inspections that are required. Mark was informed on Friday that Gelsick is now not willing to do the work due to the amount of travel involved. He is now looking into another company to do the work but he asked that the Commissioner approve the contract with Michael Baker International for his portion of the home inspections. Mark stated that the estimated cost for Michael Baker's portion is \$47,000.00, which will not leave enough to complete the other inspections. Therefore, he requested approval of Resolution 25-2016 requesting a budget revision to the project. Solicitor McManamon expressed concern with entering into any further contracts until Mark receives formal withdraw from Gelsick for the contract that was approved last week. Following lengthy discussion, it was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to table the consideration of Resolution 25-2016 pending the receipt of additional information. It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to table the award of the Michael Baker, International contract pending receipt of additional information.

Mark provided two Proclamations for consideration for two Planning Commission members who will be resigning at the end of 2016. The first one was for Ginny Gill, who has served on the Planning Commission since May, 1986. Following the reading of the Proclamation, it was moved by Commissioner Thomas, seconded by Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt the Proclamation in honor of Ginny Gill for her 30 years of service on the Planning Commission. The second one was for Ann Reynolds, who has served on the Planning Commission since January, 1989. Following the reading of the Proclamation, it was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to adopt the Proclamation in honor of Ann Reynolds and her 28 years of service on the Planning Commission. Maureen Safko stated both these ladies have been a tremendous asset to the Planning Commission and to the County. Commissioner Thomas expressed his gratitude to both ladies for their many years of service.

The final item for consideration today was the issuance of a notice to proceed with the issuance of 2017 bonds. This process was started last week but tabled pending receipt of the Resolution. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to adopt Resolution 26-2016 authorizing the issuance of 2017 bonds. As part of the process, an agreement letter with Eckert Seaman's was also signed.

There were two Veteran Burial Allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:03 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary