

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Commissioner Walls and Commissioner Thomas; Chief Clerk, Michelle Barnett; Planning Director, Mark Colussy; CYS Fiscal Tech, Chris Riling; Chief Assessor, Ken Tucker; Director of Court Appointed Counsel, Fred Gutshall; Recycling Coordinator, Louann Shontz; Daily News Reporter, Kylie Hawn and visitors Mark, Laurie and Eagle Scout, Sean McLaughlin and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Sean McLaughlin.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the November 28th public meeting.

It was moved by Commissioner Thomas seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

A resolution to sign accepting the TAN was added to the agenda.

There were no announcements.

There were no public comments.

Solicitor, Peter McManamon presented a resolution for approval to accept the Tax Anticipation Note from Kish Bank in the amount of \$1,750,000 at 1.7%. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the Resolution as presented.

The Commissioners presented a letter of commendation to Sean McLaughlin for his achievements as an Eagle Scout for Troop 28, Juniata Valley Council of Boy Scouts of America. Sean's project involved restoring the area surrounding the Monroe Iron Furnace, a key piece of Pennsylvania heritage.

Chris Riling, CYS Fiscal Tech was present to request approval of a Purchase of Service Agreement. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve an agreement with Pivotal Pointe for fiscal year 2017-2018.

Fred Gutshall, Director of Court Appointed Counsel recommended the hiring of personnel for the Court Appointed Counsel Office. The first recommendation was to hire Emily Freed as a Full Time Assistant Public Defender effective 1-2-2018. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve hiring Emily Freed effective 1-2-2018. Next Fred recommended hiring Kim Wagner as a paralegal. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to hire Kim Wagner effective 1-2-2018. Additionally, Fred recommended hiring Cara Spaid as a Legal Assistant. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve hiring Cara Spaid effective 1-2-2018.

Louann Shontz, Recycling Coordinator and Mark Colussy, Planning Director requested approval to submit for reimbursement of the Household Hazardous Waste Collection to the Department of Environmental protection (DEP). It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve submitting the reimbursement in the amount of \$16,534.62.

Chief Tax Assessor, Ken Tucker requested approval to hire Jen Chilcote for the existing open position of Field Assessor. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve hiring Jen Chilcote effective 12-18-2017.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 9:56 a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary