

Huntingdon, PA

Tuesday, March 19, 2019

11-2019

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; 911 Director, Chris Stevens; Daily News Reporter, Kylie Hawn and visitors, Jim Cassatt, and Gary O'Korn.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the March 12, 2019 Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the agenda.

It was announced that the Commissioners will be attending the County Commissioners Association of Pennsylvania (CCAP) Conference next week. As such, there will be no public meeting on March 26, 2019. The next public meeting will be on April 2, 2019.

Jim Cassatt asked for an update on whether the \$1.3 million because of the budget impasse was ever received, and if so what was done with it. Commissioner Sather replied that he was unable to answer this question at this time. He further noted that the Commissioners are looking at moving from cash-based accounting to modified accrual, which will make it much easier to answer these sorts of questions in the future. Mr. Cassatt responded that that is the answer that he got last week, and that the money is not in the budget and he needs answer. Mr. Cassatt further noted that if he did not have an answer next meeting he will file a Right to Know Request. Commissioner Thomas noted that any money that came in in 2015 or 2016 would have been applied to debt and bills as we zero out every year.

There were no matters to be addressed by the Solicitor.

911 Director, Chris Stevens, asked for consideration of approval for five new tower leases. The cost for these towers is covered with 911 money. All contracts have been reviewed by the solicitor. The Jacks Tower agreement is for \$2500 per month; Round Knob is \$1500 per month; Neeley is \$1500 per month; Fredericksburg is \$1500 per month, and Loop is \$1583.47 per month. Each contract notes what equipment in the tower is county-owned. The lease agreement is with Hill Top Tower Leasing. All agreements are renewed annually and paid monthly. Jim Cassatt wanted to know if the updates on the towers would mean that there will be an asset value increase for the county. Commissioner Sather noted that PCoRP would have to update the asset list but that he would think that that would be the case. Kylie Hawn asked for clarification on who owns what in terms of equipment and towers. Commissioner Sather noted that the towers themselves are leased, while the shelters and equipment are owned by the county. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Chris Stevens asked for consideration of approval for a maintenance contract for 911 equipment. This is a five year contract with a total of \$724,800, which is in line with the RFP that was released with the radio upgrade. Mr. Stevens believes that this contract will likely save the county money as the county will not be paying for equipment maintenance as equipment breaks down. This will be paid from grants. The maintenance agreement will be with ComPros and will cover the life of the warranty of the equipment, which is five years. In year one, the monthly payment will be \$11,333.33; Year two is \$11,673.33; Year three is \$12,121.67; Year four is \$12,406.33; Year five is \$12,865.33. Jim Cassatt asked if the new equipment warranty will take care of any of this to offset the charges. Mr. Stevens answered five years. Mr. Cassatt indicated that there is a lot of money being spent on new equipment. He defined a warranty as having maintenance at no cost for a set period of time on new equipment. He wants to know when the warranty kicks in. Mr. Stevens noted that the warranty kicked in on November first when the equipment went live. The new equipment itself is covered under the warranty and the maintenance contract covers the cost for labor for 24/7/365 coverage. This prevents the county from paying unforeseen labor costs. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Chris Stevens asked for consideration of approval for a contract with Mission Critical Partners. Huntingdon County is part of a regional group with Bedford, Blair, Fulton, Cambria, Somerset, and Centre counties. The agreement is to receive the Huntingdon County portion of the regional grant for GIS Mapping Integration. Cyber security training was also part of the grant. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Chris Stevens asked for consideration of approval for an agreement between Huntingdon County and Zito Media Communications. This grant was received over a two year period from the 15% 911 monies to install fiber connecting the entire region from Bedford to Cambria to Somerset, to Blair, and to Huntingdon. This will be a redundant backup fiber system to the current system. Huntingdon's portion will be a 7 mile install using existing fiber connections. It is \$275,000 non-recurring cost, all paid by grant money. The total cost of the project for all the counties involved is \$1.8 million. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration was given to appoint a new member to the Board of Directors for the Huntingdon County Housing Authority. The Commissioners received a recommendation from the Housing Authority to appoint Claudia Conrad for a five year term which would expire on March 1, 2024. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Chief Clerk, Heather Fellman, asked for consideration of approval to attend the Society of County Human Resource Professionals of Pennsylvania (SCHRPP) Regional Discussion Forum on May 20th at the Penn Stater Conference Center. The registration cost is \$25. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Heather Fellman asked for consideration of approval to attend the Pennsylvania Counties Risk Pool (PCoRP) Risk Control Workshop on April 5th at the Penn Stater Conference Center. This training is free to PCoRP members. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

There were no matters for Action, Consideration, and Discussion.

There were no Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:11 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary