

Huntingdon, PA

Tuesday, April 9, 2019

13-2019

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; Register and Recorder, Virginia Cooper; Deputy Clerks, Kelsey Dunn and Mary Culbertson; Julie Palmer; Planning Director, Mark Colussy; Children and Youth Services Administrator, Shannon Walborn; Children and Youth Services Fiscal Tech, Chris Riling; Veterans Affairs Director, Brian Bassett; Deputy Treasurer, Cathy Bilger; EMA Administrative Assistant, Katie Unger; Recycling Coordinator, LouAnn Shontz; RSVP Volunteers, Shirley Franke, Dorothy Anderson, Rosemary Gill, Gini Kelley, Linda Smith, and Lorrie Noey; Executive Director of Huntingdon County Business and Industry, Bob Reitman; Owner of the Juniata Brewing Company, Sean Steig; Teachers and Students from Huntingdon County Head Start; Daily News Reporter, Kylie Hawn and visitor, Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Walls and the Pledge of Allegiance to the flag by Commissioner Thomas.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the April 2, 2019 Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

A Children and Youth Services Agreement was added to the agenda.

There were no announcements.

There were no public comments.

There were no matters to be addressed by the Solicitor.

Register and Recorder, Virginia Cooper, recognized the efforts of all of the Retired and Senior Volunteer Program (RSVP) Volunteers. As of March 31, they have logged 5,230.5 volunteer hours and have prepared hundreds of thousands of documents for digitization. The Commissioners offered their thanks to all of the volunteers for the incredible work that they have done.

Executive Director of Huntingdon County Business and Industry (HCBI), Bob Reitman, asked for consideration of approval for an Enterprise Zone Loan for Juniata Brewing Company, a new craft brewery and tasting room to be opened in 2019. This is a \$75,000 loan per the HCBI Loan Review Committee. It is a 7 year loan at a rate of 4.5%. Jim Cassatt asked who the primary is on the loan. Commissioner Thomas responded that the County holds the first position on the purchase of equipment. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

The Commissioners welcomed 17 children and 8 teachers from Huntingdon Head Start and made a proclamation to designate April 8-12<sup>th</sup> the Week of the Young Child. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Commissioner Thomas read "If you Give a Mouse a Cookie" while Commissioners Sather and Walls held the book, and Virginia Cooper entertained the children with a puppet. There was a brief recess for the Commissioners to take a picture with the class on the steps of the Courthouse.

EMA Administrative Assistant, Katie Unger, asked for consideration of approval to appoint members of the Huntingdon County Local Emergency Planning Committee for 2019. Members to be appointed include Deb Fleagle, Robert Shaw, Katie Unger, Joe Thompson, Gene Sajeski, Robert Reitman, James Wagner, Dave Arendash, Vince Lombardi, Jayme Houck, Scott Walls, Tim Nowlin, Roy Nagle, Bill Benson, Crist Fellman, and Jack Harman. It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Walls, yes; Thomas, yes; Sather, yes).

Recycling Coordinator, LouAnn Shontz, asked for consideration of approval to send in registration for the county electronics collection dates for 2019. The electronics collection dates will be May 18, July 13, September 28, and November 9 at the Huntingdon County Fairgrounds from 9am to 1 pm. Last year 62.28 tons of electronics were collected. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

LouAnn Shontz asked for consideration of approval to attend the 2019 Annual Recycling and Organics Conference. Expenses are paid for by the South Central Agencies Fund. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

LouAnn Shontz asked for consideration of approval to submit the Annual Recycling Coordinators Grant, the 903 Grant, for 2018. The estimated total reimbursement is \$15,888.06. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Planning Director, Mark Colussy, asked for consideration of approval to attend the 2019 Pennsylvania Downtown Center Conference. The Coordinator's Grant will pay the full cost of registration for this conference. The county expenses would include a 3-night stay at \$109/night plus any meals not included in the conference. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Mark Colussy asked for consideration of approval to partner with the Associates for Training and Development (A4TD) Program. This program is for individuals who are 55 years of age and older who are looking to change careers and helps them get the training they need to work in their desired new field. The salary for the individual in training is covered at no cost to the county for 20-30 hours per week for three to six months. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Mark Colussy asked for consideration to hire through the A4TD program pending completion of standard personnel screenings. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Sather, yes; Thomas, yes).

Mark Colussy asked for consideration of approval for the adoption of the Fair Housing Resolution 5-2019. April is Fair Housing Month. This resolution would allow for a booth at the County Fair with information related to fair housing policies. It would further establish the position of a Fair Housing Officer for Huntingdon County. This position would need to be publicly advertised. The Planning Office is looking to establish two fair housing officers. The first fair housing officer would be the Pennsylvania Human Relations Commission in Harrisburg and the second would be the US Department of Housing and Urban Development Office in Philadelphia. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Shannon Walborn, CYS Administrator, and Chris Riling, CYS Fiscal Clerk, asked for approval of a contract renewal with Family Care Services. The contract is from July 2018 through June 30, 2019. Family Care Services provides Foster Care services in Huntingdon County. Commissioner Walls asked if the rates will remain the same. Ms. Riling noted that there would be a slight increase but that prices were comparable to last years. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Under Matters for Action, Consideration, and Discussion, Brian Bassett, Veterans Affairs Director, presented an update on the Veterans Affairs Office.

There were 4 Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 11:00 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary