

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke, and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Register and Recorder, Jinny Cooper; Children and Youth Administrator, Joyce Zolten; Daily News Reporter, Zach Myers; visitor Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Fluke and the Pledge of Allegiance to the flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the December 30<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There are two additions to the agenda.

There were no items addressed by the Solicitor today.

Commissioner O’Korn thanked the Maintenance and Bridge crew for their snow removal efforts. He noted that things like that help keep insurance claims down.

Bruce Pergament asked questions regarding the increase in the budget over the last three years. He asked if all the expenses were necessary and if the budget increase was sustainable. Commissioner Thomas stated many of the increases are due to new State mandates. Commissioner O’Korn added that in 2015 there were 20 new laws implemented that effect CYS services along. He stated that in conjunction with the new expenses, they have been proactive in increasing revenues as well. Jinny Cooper asked if the Commissioners all agree that a lot of the increases in the budget are due to State or Federal mandates. Commissioner Thomas agreed and also stated that many of the grants would go to other counties if we did not receive them and he would rather see our residents receive the services. Commissioner O’Korn agreed and added that we are required to abide by the mandates. Commissioner Fluke added that it is important to determine which expenses are needs and what ones are wants.

Joyce Zolten, CYS Administrator was present today with several requests. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to accept the resignation of Alyssa Ciccarelli, Temporary Clerk Typist effective January 5<sup>th</sup>, 2015. It was noted that the resignation is due to the return of Valerie Love from Family Medical leave.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation of Daris Shelley, Caseworker effective January 9<sup>th</sup>, 2015.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the amendment to the purchase of service agreement with Perseus House, Inc. for a period of January 1<sup>st</sup>, 2014 through June 30<sup>th</sup>, 2015. Joyce explained that this is the same amendment that has been required to be made of all the other purchase of service agreements.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Glen Mills School for a period of July 1<sup>st</sup>, 2014 through June 30<sup>th</sup>, 2015

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with Pentz Run Youth Services for a period of July 1<sup>st</sup>, 2014 through June 30<sup>th</sup>, 2015.

Jinny Cooper provided an update for the Board on the progress of scanning archived documents in her offices. She stated that a total of 90,134 documents were scanned last year in her offices in addition to the normal duties of her offices. Jinny stated that all Recorder of Deeds documents from current date back to September, 1995 are now scanned and online. She stated that she hopes to accomplish more this year due to new software upgrades she received recently at new cost to the County. Jinny thanked her staff for their time and dedication. Commissioner O’Korn thanked Jinny and her staff for their hard work.

Michelle presented the 2015 Engineer designation agreement for consideration. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to designate Keller Engineers as the County Engineer for 2015.

Tim Guisler, Probation Director has submitted his intent to retire effective February 13<sup>th</sup>, 2015 after 45 years of service. Commissioner O'Korn thanked Tim for his many years of service and asked for a motion to approve the retirement with regret. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve the retirement of Tim Guisler effective February 13<sup>th</sup>, 2015 with regret.

There were two veteran burial allowances and installation of a private headstone for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:17 a.m. Minutes prepared by Michelle Cerett, Chief Clerk

Respectfully Submitted,

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Jeffrey Thomas, Secretary