

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke, and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Planning Director, Mark Colussy; Grant Administrator, Lou Ann Shontz; Keller Engineers Representative, Brian Wisser; District Attorney, Dave Smith; Probation Director, Tim Guisler; CYS Administrator, Joyce Zolten; Daily News Reporter Zach Myers and visitors Bruce Pergament, Mike Hannon and Rick Reed.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the flag led by Commissioner Fluke.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to table approval of the minutes of the April 15<sup>th</sup> public meeting pending an addition, which Michelle will make.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda today.

Commissioner O’Korn thanked Secretary Beth Mackareth for her recent visit to the County. He stated he felt it was very beneficial for her to meet with the Department heads affected by her administration.

There were public comments today.

There was one item addressed by the Solicitor today. He presented the revised Courthouse security policy, which was tabled a few weeks ago. Solicitor McManamon stated that he made revisions and forwarded to the Commissioners, the Sheriff and the Courts for comments. At the request of the Court Administrator, he made a few minor additions allowing Court staff to have after-hours access. Commissioner Fluke expressed concerns with not having adequate time to review it and stated he would like it tabled. Commissioner Thomas stated that the revised policy was provided several weeks ago and the only changes were the ones the Solicitor outlined here. He also pointed out that this is a personnel policy and does not affect the general public in any way. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the revised policy as presented.

First on the agenda today was the opening of bids for the electrical portion of the HVAC project. The following three bids were received:

HRI, Inc.	State College, PA	Lump sum \$24,000.00, Alt. 1, \$5,500.00 and Alt. 2, \$4,000.00
Southern Contractors	Three Springs, PA	Lump sum \$17,444.00, Alt. 1, \$1897.00 and Alt. 2, 1,544.00
B&B Design	Orbisonia, PA	Lump sum \$21,866.00, Alt. 1, \$2,420.00 and Alt. 2, \$2,077.00

The bids will be reviewed and considered at a future meeting.

Brian Wisser, Keller Engineers provided an update on the St. Mary’s FGM project. He stated that the work was completed in accordance with the contract. Due to the nature of the project, DEP requires monitoring for the next three years to ensure the success of the project. Brian will be making recommendation for final payment in the near future. Brian also noted the annual bridge inspection was completed recently and he is pleased with the maintenance the County is doing on the bridges. He stated that the Bridge department does a fantastic job.

District Attorney Dave Smith was present with a recommendation to fill a position in his office. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the transfer of Allison Hall to the Victim Witness position effective May 5<sup>th</sup>, 2014.

Planning Director Mark Colussy requested execution of the Courthouse HVAC bid to Marc Services, Inc. of Windber PA. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the execution of the contract as presented.

Mark also requested adoption of resolution 10-2014 supporting the Blue Print Communities project. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve resolution 10-2014 as requested.

Lou Ann Shontz requested permission to submit her 903 grant to DEP. The grant provides reimbursement of a portion of her salaries and benefits as the Recycling Coordinator. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve submittal of the grant as requested.

Probation Director Tim Guisler was present with several personnel requests. It was moved by Commissioner Thomas with regret, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to accept the resignation of Shane Wilson, Probation officer effective May 2<sup>nd</sup>, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve the hiring of Scott Kinsler, Probation Officer effective April 21<sup>st</sup>, 2014. Tim noted that this position replaces Jason Everhart, who resigned in December.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring of Tabitha Holland, Probation officer effective April 28<sup>th</sup>, 2014. Tim noted that this position replaces Allison Hall who will be transferring to the DA's office effective May 5<sup>th</sup>, 2014

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve the hiring of Addison Lovett, Probation officer effective May 5<sup>th</sup>, 2014. Tim noted this position replaces Shane Wilson, who recently tendered his resignation.

Joyce Zolten, CYS Administrator was present with a request to approve a purchase of service agreement. It was moved by Commissioner Thomas, seconded by Commissioner O'Korn and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve a purchase of service agreement with Perseus House for a period of July 1<sup>st</sup>, 2013 through June 30<sup>th</sup>, 2014.

There was discussion regarding consideration of the appointment of a PCHIP Board member due to the approval of the Ordinance last week to join that Co-Op. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to table the appointment until after the first board meeting, which is this Friday.

There were three veteran burial allowance approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:34 a.m.

Respectfully Submitted,

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Jeffrey Thomas, Secretary