

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; CYS Administrator, Joyce Zolten; Probation Director, Tim Guisler; Daily News Reporter, Garrison Crow and visitors Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Thomas.

It was moved by Commissioner Fluke, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, abstain) to approve the minutes of the October 29th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda today.

Commissioner Thomas offered thanks to all the Veterans. Commissioner O’Korn stated there will be no public meeting on November 26th, 2013 due to a CCAP conference.

There were no public comments today.

Solicitor McManamon addressed two issues today. He announced that the line of credit that was authorized last week will most likely not be needed now. This is due to a recent reimbursement of Act 148 money from the State of approximately \$500,000.00. It was noted for the minutes that the line of credit process will not take place. Solicitor McManamon also requested the Board to authorize him to begin the tax anticipation note process. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to authorize Solicitor McManamon to advertise a TAN loan in the amount of \$1,500,000.00.

Probation Director Tim Guisler was present to request approval of two documents. First was the 2012/2013 Grant in aid report in the amount of \$49,900.00. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the report as presented. In addition, Tim requested approval of the proposed budget for the 2013/2014 Grant in Aid program in the amount of \$50,036.00. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the proposed budget as presented.

Joyce Zolten presented a personnel request and several contracts for approval. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring of Jean Dougherty, Caseworker, effective December 2nd, 2013.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with NHS Pennsylvania for a period of July 1st, 2013 through June 30th, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with NHS Youth services for a period of July 1st, 2013 through June 30th, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement with Professional Family Care services for a period of July 1st, 2013 through June 30th, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the purchase of service agreement with Centre County Youth Services for a period of July 1st, 2013 through June 30th, 2014.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve an addendum to the purchase of service agreement with Centre County Youth

Services for a period of July 1st, 2013 through June 30th, 2014. This addendum is to allow a family to utilize CCYC's parenting plus program.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to accept the resignation of JoDee Oldham from CYS effective November 8th, 2013.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation of Alexa McGraw from the DA's office effective November 1st, 2013. Michelle noted that Alexa has accepted a position with AOPC as Court Administrator for Huntingdon County.

Michelle presented two contracts with Maher Duessel for the 2013 audit. The first contract was for the County annual audit for an amount not to exceed \$48,500.00. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve the contract as presented.

The seconded contract was for the 911 audit for an amount not to exceed \$1,350.00. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve the contract as presented.

There were three county veteran burial allowances, installation of one private headstone and one government headstone approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:35 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

Jeffrey Thomas, Secretary