

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; CYS Administrator, Joyce Zolten; CYS Fiscal Supervisor, Claudia Conrad; Mapping Director, Brian Young; Daily News reporter, Kylie Hawn; visitors Bobbi Jo Gearhart, Mike McNamara, and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Walls.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the March 1<sup>st</sup>, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda, public comments or matters addressed by the Solicitor today.

Commissioner Sather announced that there will be no public meeting March 15<sup>th</sup> due to the Commissioners attending the CCAP conference.

First on the agenda today was opening of bids for the Clock tower restoration project. The following bids were received:

BCS Construction	Base bid I \$92,775.00	Base bid II \$91,225.00
Caliber Contracting	Base bid I \$88,000.00	Base bid II \$85,000.00
C&D Water Proofing	Base bid I \$84,000.00	Base bid II \$79,000.00

The bids will be reviewed and considered at a future meeting.

Brian Young requested permission for two of his staff member to attend the 2016 GIS conference. The cost of the conference is \$205.00 per person and there will be minor travel costs involved, which Brian stated is in his budget. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the conference attendance as requested.

Joyce Zolten and Claudia Conrad presented several items for consideration today. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the Purchase of Service contract with Pals, Pencils, and Play Dough of Martinsburg, PA for a period of July 1, 2015 through June 30, 2016.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the Purchase of Service agreement with Richard Putt for up to 14 hours and an amount not to exceed \$350.00. Richard recently retired from the County and will be doing some training in the Fiscal office at CYS.

Joyce had five personnel items to consider. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the hiring of Karen Wise, Fiscal Assistant effective March 21<sup>st</sup>, 2016. Karen is currently a Clerk Typist so there will be a vacancy in that department.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the hiring of Christine Riling, Fiscal Assistant effective March 21<sup>st</sup>, 2016. Christine is a Collections Clerk in the Probation Department so there will be a vacancy in that department.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the hiring of Sandy Norris, Fiscal Technician effective April 4<sup>th</sup>, 2016.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to accept the resignation of Danielle Heining, Caseworker effective March 3<sup>rd</sup>, 2016. Joyce stated Danielle accepted a position closer to home.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to accept the resignation of Christina Skinner, Caseworker effective March 25<sup>th</sup>, 2016. Joyce noted that Christina will be moving out of State.

Mark Colussy and Maureen Safko were present today with several requests. First was the approval of the grant application for the Clock Tower project. Maureen noted that this will be for the next phase of the repairs and she is able to apply for up to \$100,000.00 with a 100% match from the County. She expects this phase of the project to be done over a two year period, which will allow the County time to budget for their portion. Approval of the grant application must be done by Resolution. After the reading of the Resolution, it was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to adopt Resolution 6-2016, approving the grant application as requested.

Next was the Housing Preservation Grant application. Maureen stated that the amount available is \$40,000.00 with one half being dedicated to emergency minor home repair and the other half being dedicated to owner

occupied housing rehabilitation in Broad Top City. She stated that while the amount is small, it will be helpful in filling the gaps in other sources of funding. Approval of the grant application must be done by Resolution. After reading of the Resolution, it was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt Resolution 7-2016, approving the grant application as requested.

Smithfield Township requested a modification to their CDBG funds, which Maureen presented for approval. Their stormwater project is complete and there is a balance of \$57,173.00 left. They are requesting to move that money to a new project to repair 12 underground culverts that are leaking. Approval of the modification must be done by Resolution. After reading of the Resolution, it was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to adopt Resolution 8-2016, approving the budget modification as requested.

Lastly, Mark requested permission for Maureen and Taylor to attend the CDBG annual conference that is being held in State College on April 25<sup>th</sup> and 26<sup>th</sup>, 2016. The cost of the conference is \$150.00 per person and they will each need one night hotel accommodation at \$95.00 per night. The expenses will be paid from the CDBG administrative account. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the conference attendance as requested.

Lastly, Michelle provided the signed union contract with Independent Corrections Officers of PA for consideration. The contract is for a five year period from January 1, 2016 through December 31, 2020. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the contract as presented.

There were four county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:34 a.m. Minutes prepared by Michelle L. Cerett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary