

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor McManamon; EMA Director, John Cirko; CYS Administrator, Joyce Zolten; Planning Director, Mark Colussy; Daily News reporter, Kylie Hawn; visitors Jim Cassatt, Scott Walls and Mark Sather.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the November 17th public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda, public comments or matters addressed by the Solicitor today.

Commissioner Thomas announced that the County will be receiving approximately a \$50,000.00 refund from PCORP soon. He also announced that CCAP has authorized their Solicitor to look into suing the State for monies owed to counties and also to recuperate expenses incurred by loans counties are taking out due to the budget impasse.

The first agenda item today was the presentation of the 2016 proposed budget. Michelle stated that there will be a public meeting held next Tuesday at 11:00 a.m. to receive public comment on the budget. Following the hearing, the budget will be considered for adoption on December 22nd or December 29th. Michelle also provided clarification on the timeline for the advertising and adoption of the budget. Commissioner Fluke asked if Michelle would provide information on the amount of bills from 2015 that will be held until 2016. Michelle stated that she doesn’t have that information yet but she will provide it when she does. She also stated that once the unfunded debt loan is approved, she hopes to get many of the current bills paid before the end of the year. Commissioner O’Korn stated that the loan is intended to pay all the bills before the end of the year. However, a portion of that money will also be needed to pay off the current TAN loan. He also stated that even if the budget is passed soon, the County will likely not receive State money until 2016. Commissioner Thomas added that December bills are typically always carried over but this year it may be worse.

Next on the agenda was John Cirko, EMA Director. He requested approval of the South Central Mountains Regional Terrorism Task Force agreement. John stated there are eight counties included in the agreement and the other seven counties have already approved the agreement. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the agreement effective December 1st, 2015 as presented.

Ken Tucker was not available today but provided Michelle with a memo requesting an additional Clerk position to be approved in his office for 2016. The work load in that office has increase due to Clean and Green values as well as the Pictometry photos that were done recently. Michelle stated there was an additional position in Ken’s office but it has been vacant for a few years and he would like it to be filled. She also stated the additional position was added to the proposed budget. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, no; Thomas, yes) to approve the Clerk position as presented.

Joyce Zolten requested approval of a Purchase of Service agreement with Attorney Nicholas Newfield. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the Purchase of Service agreement with Attorney Nicholas Newfield for a period of July 1st, 2015 through June 30th, 2016 as requested.

Mark Colussy was present with two requests related to a personnel matter. The bookkeeper position in the Planning office has been vacant since October when Rose Rahman retired. Mark has conducted interviews and selected a candidate. He stated that the candidate he has selected qualifies for the On The Job Training program through Career link. The program requires the individual to receive a sustainable wage along with other requirements, which he feels the candidate he selected meets. If the agreement is approved, the County would be reimbursed 50% of her salary for the first 500 hours. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to approve the hiring of Taylor Pollicino, Bookkeeper with an effective date to be determined. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, no; Thomas, yes) to table the consideration of the On The Job Training agreement with Careerlink pending the Salary Board meeting, which will be held today at 1:00 p.m. Commissioner Fluke thanked Mark for the work he does for the County.

The last item on today’s agenda was a release agreement with Intellichoice, Inc. DBA as eFORCE. Commissioner O’Korn stated that this company had proposed the purchase of equipment to expand the CAD system for the 911 Center. When the equipment arrived, it did not meet the specifications and therefore was returned unopened. Com Pros had paid a deposit for the equipment and would like to receive that deposit back. In order to do so, Intellichoice is asking for a release agreement stating that they are released from any further liability related to the matter and will not come back on them for anything else. In addition, the release states that the County will not make any disparaging remarks regarding Intellichoice, eFORCE or their products. After discussion, it was moved by

Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the release agreement as presented.

There were three Veteran burial allowances approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:12 a.m. Minutes prepared by Michelle L. Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary