

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; CYS Administrator, Joyce Zolten; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; Center for Community Action Reps, Paula Steele and Sue Spicher; Brian Wiser, Keller Engineers; JVBDS Administrator, Chris Wysocki; Mission Critical Rep., Sid McConahey; Daily News reporter, Kylie Hawn; and Visitors, Larry Burger, Dan Nead and Jim Cassatt

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the November 1st, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were two additions to the agenda today. Brian Wiser is present to request a Notice to Proceed for work to be done on Runk's bridge and Chris Wysocki is present to give his quarterly update.

Commissioner Sather thanked all the local election boards for their hard work on Election Day. He also noted there will be no public meeting next week due to the CCAP conference.

First on the agenda today was the opening of the bids for the 2017 tax anticipation note loan. The following bids were opened and read aloud:

Juniata Valley Bank	1.45% on loan	.40% on depository account.
MCS Bank	1.36% on loan	no bid on depository account.
Kish Bank	1.49% on loan	.80% on depository account.
Community State Bank	1.05% on loan	no bid on depository account.
First National Bank	1.29% on loan	.55% on depository account.

At this time, Solicitor McManamon left the meeting to review the bids with the Treasurer.

Sid McConahey was present today with two requests. First was the consideration of Resolution 19-2016, which is a joint Resolution with Blair, Bedford and Fulton counties. The Resolution confirms the acceptance of the Act 12 of 2015 grant, which will be used to upgrade the regional 911 system and the computer added dispatch system, both of which are at end of life for Huntingdon County. The total grant for all four counties is \$3,030,952.43, of which Huntingdon County will receive \$1,087,218.38. Fulton County has agreed to administer the grant for the four counties at no cost. Commissioner Thomas stated that this grant has been in the works since last July and has finally come through. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to adopt Resolution 19-2016, thereby accepting the grant as presented. Sid stated the counties can expect to receive the funds by mid-December.

The next item for consideration is the grant agreement between the four counties for the administration of the grant. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the Grant Cooperation agreement with Blair, Bedford and Fulton counties for the administration of the above mentioned grant. Commissioner Walls stated he is glad to see the money finally come through. Commissioner Thomas thanked Sid and Mission Critical for all their work on securing the grant.

Paula Steele and Sue Spicher were present to request a revision to the 2015/2016 Human Service block grant closeout documents. Paula stated the closeout forms were approved a few months ago but DHS requested that she move \$18,217.00 from Case Management to Housing support. She has made that revision and is now requesting approval from the Commissioners. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the revision as presented. Paula stated Sue will be taking over her position as Assistant Director of Human Services upon her retirement in a few months. The Commissioners congratulated Sue on her new position and Paula Steele on her upcoming retirement. Paula has been with the agency for 28 years.

At this time, Solicitor McManamon returned to the meeting with a recommendation from the Treasurer's office for the award of the 2017 TAN loan to the lowest bidder. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to award the 2017 TAN loan to Community State Bank at an interest rate of 1.05%. The Treasurer's office will contact Kish Bank to see if the bid of .80% for the depository account is still valid or if it was contingent upon receiving the award for the loan. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the award of the bid to Kish bank for the depository account pending their approval. If it is not acceptable by Kish Bank, the Treasurer's office will solicit banks for the best rate offered.

Claudia Conrad and Chris Riling were present with two purchase of service agreements for consideration. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the purchase of service contract with Raystown Developmental Services for a period of July 1, 2016 through June 30, 2017.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the purchase of service agreement with Christian Home of Johnstown for a period of July 1, 2016 through June 30, 2017. The home provides group home services for CYS.

Brian Wiser presented a Notice to Proceed to Gordon Delozier for the work to be done on Runk's bridge. The bids were opened October 25th for work to repair cracks in the floor beams and their bid amount was \$35,861.00. They will have 45 days to complete the work but only expect it to take a few days. Brian stated all notifications have been made and is approved, they will start the work today. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to issue the Notice to Proceed as requested.

JVBDS Administrator Chris Wysocki was present today to provide his quarterly review. He stated the agency will be starting a mobile medication management unit in January. Chris also noted they have received a modest reduction in their funding for Mental Health services for the next budget year.

There were two Veteran Burial Allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:27 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary