

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Shawn Ritchey, Keller Engineers; CYS Administrator, Joyce Zolten; CYS Staff, Joann Giles and Claudia Conrad; EMA Director, Adam Miller; Planning Director, Richard Stahl; Daily News reporter, Theresa Mull; and visitors, Bruce Pergament, Charlie Coleman and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the May 29th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for last week.

There were two additions that will be addressed later in the meeting. One is a retirement request and the other is a proclamation request.

Commissioner O’Korn made several announcements today. He expressed thoughts and prayers to the Mount Union Community and the family of Ethan Amsbaugh, EMT. Ethan passed away recently after being involved in a vehicle accident while on duty. Commissioner O’Korn offered congratulations to the Mount Union baseball team for winning the District 6 championship, congratulations to Virginia Cooper for her recent graduation from Leadership Huntingdon County, to Joyce Zolten for being named boss of the year, to Nicholas Miller for his recent accomplishment of Eagle scout and to Francine Thomas for being awarded teacher of the year.

There were no public comments today and no items to be addressed by the Solicitor.

Shawn Ritchey from Keller Engineers was present to request concurrence to award the St. Marys bridge project. Upon the Commissioners approval, Michelle will approve the project in the ECMS system. It was moved by Commissioner Thomas, seconded by Commissioner Fluke, and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to award the St. Marys bridge project to Jay Fulkroad and Sons, Inc.

Joyce Zolten offered congratulations to her fiscal staff for receiving 100% on a recent review. Joyce presented Claudia Conrad, Fiscal Supervisor with a plaque for their accomplishment. Joyce also presented Joann Giles, Clerk Typist with a plaque in recognition of her upcoming retirement. Joann has worked at CYS for 22 years and will be greatly missed.

Due to the resignation of Melissa Anderson, Joyce requested permission to hire Stacey Smith as Social Aide 1 effective July 2, 2012. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring of Stacey Smith as recommended.

Joyce presented three agreements for signature. All have been reviewed by the Solicitor and no changes were recommended.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the service coordination agreement between CYS and UPMC for You.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the service provider agreement between CYS and the CAPS (child accounting and profile system.)

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the business agreement between CYS and the CAPS system.

Staff at CYS recognized Joyce Zolten for receiving the boss of the year award from the Tyrone area Community organization. Commissioners offered their congratulations to Joyce as well.

Richard Stahl, Planning Director presented several items for approval today. First was the adoption of resolution 4-2012, granting him permission to move CDBG money from the Penn Township project to the handicap accessibility project. The Penn Township project is complete and there is \$18,165.70 remaining in the account. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to adopt resolution 4-2012 as requested.

Rich presented an agreement from Wade VanLandingham to update the economic development portion of the County comprehensive plan for a cost \$1800.00 for the data portion and to do the balance of the work for a cost not to exceed \$2000.00. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to approve the agreement with Wade VanLandingham as presented.

Rich presented the administrative agreement with HBCI for administration of the EZ loan program. This is a one year agreement, effective July 1st in the amount of \$50,000.00 and is paid out of the EZ loan program. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the administrative agreement as requested.

Rich requested pursuing a different hydrogeologist to assess the water situation at the Bailey building because Jim Castleberry is unavailable. The new agreement is with Aaron Hartman for an amount not to exceed \$1010.00. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the agreement with Aaron Hartman as presented.

Lastly, Rich submitted a letter of intent to retire to the Board last week. It was moved by Commissioner Fluke, seconded by Commissioner O’Korn and carried (Thomas, no; O’Korn, yes; Fluke, yes) to accept the retirement of Richard Stahl effective December 22, 2012.

Adam Miller, EMA Director requested adoption of a proclamation in honor of Ethan Lynn Amsbaugh. Ethan was a paramedic with the Mount Union ambulance service and passed away after being involved in an ambulance accident while on the job. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to adopt the proclamation in honor of Ethan Lynn Amsbaugh.

Adam also requested approval to hire Terri Ray as temporary Operations and Training officer through July 10th, 2012. Terri will take the place of Jennifer Kann until she returns from maternity leave. Jennifer has exhausted her paid time and Terri will be taking over the already budgeted salary until Jennifer returns. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Terri Ray on a temporary basis from June 5th through July 10th, 2012.

Tracey Rash, CPA with Maher Duessel, Inc informed the Commissioners of a new standard for dealing with carry over cash. Any cash that is carried over from one year to the next must be assigned to a certain purpose. The process requires passing of a resolution granting authority to a specific person to assign the use of that money. Tracey has sample resolutions and will provide them to Michelle. The Commissioners will review this and take action at a future meeting.

There were no veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:50 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

Jeffrey Thomas, Secretary