

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Chief Clerk, Michelle Cerett; Solicitor Peter McManamon; Police Chief/911 Director, Rufus Brenneman; Chief Tax Assessor, Ken Tucker; Daily News reporter, Kylie Hawn; visitors Jim Cassatt and Mike Hannon.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the January 12th public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda, announcements or public comments today.

Solicitor McManamon informed the Board of two upcoming tax appeals next week. He has requested continuances in both cases due to having two new Commissioners. He also stated that the letter that has been in question was located and given to the Chief Clerk to be added to the minutes.

First on the agenda today was Police Chief Rufus Brenneman with a request to approve an upgrade to software being used by the 911 center. The software prompts the dispatcher on questions to ask the caller to assist in the gathering of information. The upgrade will be implemented along with the upgrade to the CAD system, which should occur this summer. The cost of the upgrade is \$17,250.00 and includes software support for one year. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the upgrade to the APCO software as requested.

Ken Tucker was present today with a personnel request. There has been an open position in Ken's office for a few years and he is requesting to fill that position. This was considered and approved in the 2016 budget. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the hiring of Kristy Bowser, Tax Assessment Clerk with an effective date to be determined.

Interviews have been completed for the Deputy Chief Clerk and Elections Coordinator position, therefore those positions were considered today. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to promote Sarah Helton to fill the Deputy Chief Clerk position effective January 25th, 2016.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the hiring of Michelle Barnett, Elections Coordinator effective January 25th, 2016.

There was one county veteran burial allowance for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 9:52 a.m. Minutes prepared by Michelle L. Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary