

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Planning Director, Rich Stahl; Warden, Duane Black; Mapping Director, Brian Young; Grant Administrator, Maureen Safko; EMA Director, Adam Miller; Amy Wise and Paul Post, HCBI; Jan Castner, RSR Realtors; and Daily News Reporter, Teresa Mull; Joan and Jim Cassatt;

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes;) to approve the minutes of the July 10th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for last week.

There were two additions to the agenda that will be addressed at the beginning of the meeting.

Commissioner O’Korn announced that he attended an eagle scout ceremony for Corey McCay, which was very nice. He also stated that the firemens convention in Three Springs was very successful.

There were no public comments today and no matters addressed by the Solicitor.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement between Attorney Roberta Binder-Heath and CYS for a period covering July 1, 2011 to June 30, 2012. Commissioner Fluke expressed concerns about contracts being approved after the expiration date. Michelle has spoken with Joyce Zolten at CYS and she will be meeting with the Commissioner next week to discuss.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve proposal of service contract with Keller Engineers for additional work on Runk bridge not to exceed 56 hours.

Warden Duane Black presented a contract with Service Access Management for mental health services provided to inmates. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract with Service Access Management as presented for a period of July 1, 2012 to June 30th, 2013.

Brian Young, Mapping Director presented a revised GIS data distribution policy, license agreement and data request forms for approval. There has been a data distribution policy in place for a long time but changes were required to comply with the right to know law. Those changes have been made and reviewed by the Solicitor. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the revised DIS data distribution policy, GIS data license agreement and data request forms as presented.

Rich Stahl and Maureen Safko presented a number of agreements for approval. The first one was for an Emergency Shelter Grant to be used to assist Huntingdon House. This will cover utilities, upgrades to their shelter homes and some staffing cost. The approved amount was \$44,515.00 and will cover a two year period. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, no; Thomas, yes) to accept the administrative agreement for the Emergency Shelter grant as presented.

Rich and Maureen also presented a Housing preservation grant in the amount of \$42,397.96, which will supplement the Weatherization program to make minor home repairs. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the administrative agreement with Weatherization, Inc. for the Housing Preservation grant funds for a period of July 17, 2012 to May 31, 2014 as presented.

The last administrative agreement Rich and Maureen presented was for CDBG funds for Mount Union Borough to provide \$89,500 for the purpose of making the Borough building handicap accessible. The grant will be used to provide a ramp, widen the doorway, provide an accessible bathroom and lower the countertop.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve the administrative agreement as presented for a period covering July 17, 2012 to September 1, 2013.

Amy Wise and Paul Post from HCBI presented Bylaws and loan policies for the EZ revolving loan fund. The major change includes clarification on final approval of the loans, which lies with the Board of Commissioners. The fee structure for the various loan services has also been streamlined and are now more similar in cost. The Bylaws for the loan review committee and the EZ loan committee have also been combined. The other change with the loans is that the money is not dispursed at closing. It was now be held until the loan recipient shows proof of expenditure, at which time the money will be dispursed on a reimbursement basis. All the changes have been reviewed and approved by the HCBI board.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to approve the Bylaws of the HCBI loan review committee as presented, effective as of todays date.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve the loan policies for HCBI as presented.

Adam Miller, EMA Director presented a request to change the 2008 EOC grant from a construction project to a rehabilitation project. Adam requested approval to submit a letter of commitment to change the grant to a rehabilitation grant, approval to make an offer on a property of interest and authorization to advertise bids for a financing package. This grant was originally \$796,000.00 to be used for construction of a new building in conjunction with the Fire Department. That project has fallen through and will not be completed. Adam requested a change of scope from PEMA and FEMA to rehab an existing building, which was granted in the amount of \$250,000.00. In order to take advantage of the rehab grant, all work must be completed by February 28, 2013. Adam had gathered information on the former Valley Rural electric building and would like to make an offer to purchase the property for \$250,000.00. This would represent the Counties match to the grant. This property could be remodeled to house the EMA office and also includes a number of rental opportunities. There are concerns about the amount of work that needs done to this particular building. After much discussion between the Board, the Solicitor and Adam, it was decided that a letter of commitment would be done only to commit to the change in the grant but not to commit to purchasing the Valley Rural electric building or advertising a bid for funding.

The meeting was recessed at 11:41 p.m. to allow Adam and the Solicitor to revise the letter of commitment.

The meeting reconvened at 11:47 p.m., at which time Adam presented a revised letter. The letter of commitment was only to change the scope of the grant and to seek a property to rehabilitate.

It was moved by Commissioner Thomas, seconded by Commissioner O'Korn and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve the revised letter of commitment as presented.

There were eleven county veteran burial allowances, lettering of one headstone and four base installations for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:57 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

Jeffrey Thomas, Secretary