

Huntingdon, PA  
Tuesday, February 13, 2018  
07-2018

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Commissioner Walls and Commissioner Thomas; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; CYS Administrator, Ashley Smyder; Probation Director, Len Hahn; Daily News Reporter, Kylie Hawn and visitors Jim Cassatt and Cory Sisto of IFC Services.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the February 6th public meeting.

It was moved by Commissioner Thomas seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were two additions to the Agenda. The first was Consideration of an appointment to the JVBDS Citizens Advisory Committee and Consideration to authorize Solicitor Peter McManamon to advertise and file for an article of incorporation.

Commissioner Thomas announced a reminder of the Naloxone distribution training being held at JC Blair Education Room on February 15<sup>th</sup> at 1:00p.m. and 7 p.m.

Jim Cassatt inquired about the tax levy being reduced, the total cost of the Bailey Building improvements and how the payments were being made. Jim also commented about the ratio change and if it affected the tax rate. Commissioner Walls replied the tax levy is the anticipated amount of tax revenue and referred Mr. Cassatt to previous minutes providing information on the Bailey Building improvements. Commissioner Thomas explained that the tax levy also includes an estimate for future and new construction and that an additional assessor has been hired to continue assessments therefore additional changes could be made. Commissioner Thomas also replied that the ratio has changed, but taxes have not doubled. Commissioner Sather commented that the Chief Assessor felt the 2016 levy was inflated therefore an adjustment was made and additional information would be needed. Commissioner Sather also explained the 911 infrastructure was a bond sale and the payments for the Bailey Building now include interest and principal. In the past only the interest was being paid on the Bailey Building. Commissioner Sather thanked Mr. Cassatt for his comments and reminded him of the Rules and Procedures for Public Meetings.

Len Hahn, Director of Probation was present to request acceptance for the resignation for Adult Probation Officer, Cole Walters. It was moved by Commissioner Walls, seconded by Commissioner Thomas with regret and carried (Thomas, yes; Sather, yes; Walls, yes) to accept Cole's resignation effective March 23, 2018.

Next on the Agenda was Ashley Smyder, CYS Administrator with a request for approval to various conferences and training workshops. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve Nicole Leturgy to attend the Quality Assurance Workgroup February 27, 2018. The cost is for \$12.00 lunch reimbursement. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve Ashley Smyder and Claudia Conrad to attend the PCYA Conference in State College, PA March 14<sup>th</sup> and 15<sup>th</sup>. The cost is \$125.00 each for the conference and \$12.00 each lunch reimbursement. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve Ashley Smyder to attend the Leadership Roundtable in Meadville March 28, 2018. The cost is \$12.00 lunch reimbursement. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve Lori Deline and Sabrina Peters to attend the FGDM Conference in Hershey April 16<sup>th</sup> and 17<sup>th</sup>. Cost is \$99.00 each for the Conference, \$12.00 each lunch reimbursement and \$169.00 each for hotel reservations. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve 5 CYS staff member to attend the SWAN quarterly conference in Enola. The 5 staff are to be determined. The cost is \$12.00 each for lunch reimbursement.

Ashley Smyder also requested approval to hire Susan Ross as a Fiscal Tech. This is an existing open position. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve hiring Susan Ross effective February 20, 2018.

Michelle Barnett, Chief Clerk requested approval for Election Coordinator, Heather Fellman to attend the Western PA Elections Personnel Association Conference March 23, 2018. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve attendance to the conference. Cost will be \$25.00 to attend the conference.

The Commissioner's took action to approve a proclamation for Cardiac Rehabilitation Week. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to proclaim the week of February 11-17, 2018 as Cardiac Rehabilitation Week.

There was a request to consider an appointment to the JVBDS Citizens Advisory Committee. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to appoint Cory Sisto, IFC Services to the JVBDS Citizens Advisory Committee for a three-year term.

Consideration was requested to authorize Solicitor, Peter McManamon to advertise and file for an Article of Incorporation for the Rail Authority. Peter McManamon provided an over view of the procedures. The next step is to advertise for 3 days. After advertising, action will be taken to file with the Department of State. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to authorize Solicitor McManamon to advertise and file for the Article of Incorporation.

There were 0 Veterans Burial allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:16 a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

---

Jeffrey Thomas, Secretary