

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Office with the following present: Commissioners Sather, Walls and Thomas; Deputy Chief Clerk, Tracey Rhodes; Solicitor, Larry Newton; Fiscal Clerk, Stacie Cutshall; Community Development Administrator, Stacia-Fe Gillen; Register and Recorder, Jinny Cooper; Chief Assessor, Missy Bousum and Daily News Reporter, Kylie Hawn. Attending via GoToMeeting: CYS Director, Shannon Walborn; CYS Fiscal Supervisor, Claudia Conrad and CYS Fiscal Tech, Chris Dixon.

The meeting was called to order at 9:30 a.m. by Commissioner Sather. Tracey Rhodes conducted roll call of all call-in participants and discussed policies and procedures for public comment during the meeting. All participants will be muted for the duration of the meeting except during public comment periods. During public comment periods, participants will be unmuted individually to ensure that everyone is heard. Prayer was led by Commissioner Thomas and the Pledge of Allegiance to the flag was led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the previous meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve payment of bills.

There were two additions to the agenda: Consideration of approval to fill an open deputy position in the Register and Recorders Office. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to add this item to the agenda. The second item was consideration of approval for a cooperation agreement between Huntingdon, Mifflin and Juniata Counties and Juniata Valley Behavioral and Developmental Services (JVBDS) for the 2021 Human Services Block Grant Program reimbursement. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes; Thomas, no).

Under announcements, Commissioner Walls thanked the Planning Commission for recognizing the Commissioners' efforts to bring Broadband to the County. Commissioner Sather announced that schools are opening now so drivers should be aware of their surroundings as kids are getting on and off buses and going to and from school. The kids are not necessarily thinking about the traffic so we have to be thinking of them.

There were no public comments.

There were no matters to be addressed by the solicitor.

Under new business, Missy Bousum, Chief Assessor, requested consideration of approval to contract with Vision Government Solutions for data collection on approximately 5,000 parcels. This data collection would begin in October 2021 and be completed by December 2022. The cost of this service is \$330,000. Commissioner Walls asked if the Tax Assessment Office would still be responsible for assigning all values. Ms. Bousum answered that it would. Commissioner Walls asked if that can be done in a timely manner. Ms. Bousum responded that it could be done and that she has discussed the process with Vision. Commissioner Thomas commented that the Tax Assessment Office has fallen behind on picking up these changes but also the permits did not come in so they could know about the changes. We expect to come close to picking up enough parcels to balance out the cost of this service and then we will have those properties on the books. This is a good investment and we can stay current moving forward. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Stacia-Fe Gillen, Community Development Administrator, requested consideration of approval for a notice to proceed for the Library Elevator Project. The Library was awarded a Keystone grant in early 2021. We proceeded on August 10<sup>th</sup> to issue the notice of award for \$138,786 to Midstate Constructions. This work will be ongoing from October 1, 2021 through March 31, 2022. Yesterday we received the bonds and the agreement. The total project cost is \$138,786. The not to exceed price for the engineering is \$8,500. The Keystone Grant funds were \$48,650. The Library is providing the match funding. There will be no expenditure from the county general fund. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Ms. Gillen requested consideration of approval for the Act 13 Legacy Fund Agreement for the Veterans Park Playground improvements in Mapleton Borough. This project was a 2020 Act 13 recipient. The grantee has one year to sign the agreement after being awarded and one year after signing the agreement to complete the project. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Shannon Walborn, CYS Director, requested consideration of approval for the DHS Child Welfare Information System Data Sharing Agreement. This agreement runs from October 1, 2021 to September 30, 2022. This agreement establishes the terms and conditions in which the child welfare information solutions system discloses and exchanges information. Due to the nature of our work and the confidentiality required, we have to have a data sharing agreement. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Chris Dixon requested consideration of approval for a purchase of service agreement with Merakey. They offer foster care and adoption services. This agreement runs from July 1, 2021 through June 30, 2022. This is a renewal from last year with state-approved rates. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Ms. Dixon requested consideration of approval for a purchase of service agreement with the Children's Advocacy Center of Centre County. This is for contract year July 1, 2021 through June 30, 2022. They conduct forensic interviews for child abuse cases. This is a renewal from last year. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Virginia Cooper, Register and Recorder, requested consideration of approval to hire for the position of deputy. Our county employee of two decades, Mary Ann Walters, is retiring in September. Ms. Cooper thanked CareerLink for their help in getting resumes to us. They do a great job. Ms. Cooper would like to hire Amy McMahon for the open position. Amy will be cross-trained in all three offices. Her start date will be September 7<sup>th</sup>. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Consideration of approval was given for the cooperation agreement with JVBDS for the 2021 Human Services Block Grant Program reimbursement. This item has been reviewed by the solicitor. Solicitor Newton pointed out that there is still a problem with the date. Commissioner Sather noted that on page 4, item 8 of the document there is an incorrect date. The date has been extended but we have not received the updated contract. Commissioner Thomas commented that the solicitor from JVBDS commented that this contract is in good working order. If the board wants to vote on it that is fine but it may change because the other two counties have to look at it too. This is the first year that we have been a block grant county so it has to be looked at a little more. That is why I voted no on adding this to the agenda. Commissioner Sather commented that the action we are taking today would be pending an update and extension. Solicitor Newton commented that he feels that the most we could do today would be some kind of conditional approval. It does not hurt us if we wait until everyone is on the same page. Commissioner Thomas agreed and noted that he could not support this today. He would like to wait and continue to workshop it and make sure that we get it right since it is our first year as a block grant county. We have a few weeks to see where the other counties are. The other counties will be similar to us. If it was against the deadline I would be for it, but we have time. The motion was changed to table this agenda item. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

There were no matters for action, information and discussion.

There were 5 Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:11 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary