

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Probation Director, Tim Guisler; Planning Director, Richard Stahl; Sheriff, Bill Walters; HCBI Director, Amy Wise; CYS Director, Joyce Zolten; Daily News reporter, Jeff Gill; and visitors Bruce Pergament, Mark Colussy, Joan & Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes;) to approve the minutes of the November 27<sup>th</sup> meeting.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for the last two weeks.

There were two additions to the agenda today.

Commissioner Thomas announced that the Shirley Home is holding an open house tomorrow, December 5<sup>th</sup> from 2:00 p.m. to 7:00 p.m. Commissioner O’Korn announced that two meetings will be held on December 11<sup>th</sup> to receive comments on the proposed 2013 budget. The first meeting is at 1:30 p.m. in the Courthouse meeting room and the second meeting is at 7:00 p.m. in the Bailey building ballroom.

Solicitor McManamon had one item to address. Michelle provided him with a grant request prepared by Adam Miller to be reviewed. Upon review, the Solicitor recommended adoption of the resolution to approve the grant application. It is for the Hazardous mitigation grant program in the amount of \$37,417.50 with an in-kind, local share match of \$1,496.70. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to adopt resolution 20-2012 as recommended. Commissioner Fluke stated his concerns about the Adam and Michelle having the authority to control the grant. Michelle explained that this was only the application for the grant. If and when the grant is approved, the Commissioners will be required to accept it. Pete also discussed the 2013 TAN note. The Commissioners have decided to increase the TAN from \$1,250,000.00 to \$1,500,000.00 for 2013. In addition, the Commissioners proposed a tax increase of 1.35 mils. Since the TAN is dependent upon the tax base, Solicitor McManamon stated that he suggested the TAN process not be started until the 2013 budget is approved. With that being said, Commissioner O’Korn entertained a motion to approve Solicitor McManamon to begin the TAN process. No motion was made.

Tim Guisler, Probation Director requested approval of a \$2,500.00 grant from PCCD to comply with the Adam Walsh Act, which has to do with the registration of sex offenders. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the grant as presented.

Richard Stahl presented several items today. First, he informed everyone that the Bailey building elevator has passed inspection and is now operating. He also stated that the water issue is resolved and the pit has remained dry. Rich requested approval of change order 30 for the elevator project. The amount is \$1,584.33, which is for a metal enclosure in the stair tower which was required to meet code requirements. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve change order 30 as requested. Jim Cassatt asked for the total cost on the elevator. Rich stated that the construction cost was \$479,914.33 and the design cost was \$28,800.00 for a total of \$508,714.33. Rich further stated that only 27% of the cost was general fund money, the remainder was paid by CDBG funds. Rich stated there is approximately \$82,000.00 of CDBG money that will be reimbursed in 2013 for the elevator. Jim Cassatt asked about the balance in the construction fund, Commissioner O’Korn stated that after the \$82,000.00 reimbursement, there will be roughly \$345,000.00 available in the construction fund. Lastly, Rich presented change order 19 for the Bailey building, which is to install a lock on a ground level door. Rich stated that this work could easily be done by our maintenance department but since this change order was tabled several weeks ago, he wanted to bring it to the boards attention. Commissioner O’Korn entertained a motion for approval of change order 19. No motion was made.

Michelle presented resolution 21-2012 to Commissioner O’Korn for adoption. This resolution is in recognition of Rich Stahl for his many years of service as he nears his retirement. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 21-2012 as presented. The Commissioners thanked Rich for his 32 years of service and dedication as the County Planner and wished him well in his retirement.

Amy Wise, HCBI presented a resolution for approval. The resolution is in support of a Foreign Trade Zone application for the Cambria County Regional Airport. The Commissioners have met with Cambria County Commissioners and discussed these opportunities. HCBI and the Chamber of Commerce have written a letter of support for the Cambria County project as well. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to adopt resolution 22-2012, therefore supporting the Foreign Trade Zone application being submitted by Cambria County Commissioners.

Joyce Zolten was present to address an issue that was tabled previously. Joyce was requesting permission to add an additional Fiscal person to her CYS staff. Commissioner O’Korn entertained a motion to create an additional Fiscal position for CYS. No motion was made.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract with Maher Duessel to complete the 911 audit for 2012 for an amount not to exceed \$1,310.00

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the contract with Maher Duessel to complete the 2012 County audit for an amount not to exceed \$47,125.00.

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the contract with the Teamsters Union for the Non-Professional Court-related employees for a period of January 1, 2013 through December 31, 2015. This is a new contract which covers the Sheriff’s Department, District Attorneys office and Prothonotary’s office.

Commissioner Fluke made a motion to abolish the position of Jury Commissioner in accordance with Act 108 of 2011. The motion died for lack of a second.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to accept the retirement of Larry Gordon from the bridge department effective December 28, 2012.

Michelle presented a change order and the final payment request for Runk bridge. It was moved by Commissioner O’Korn, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to table the change order and final payment approval until a representative from Keller Engineers is able to attend the meeting.

There was one county veteran burial allowance for approval today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:57 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully submitted,

---

Jeffrey Thomas, Secretary