

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Shawn Ritchey and Brian Wisner, Keller Engineers; Probation Director, Tim Guisler; Wendy Melius, Center for Community Action; Jeff Gill; and visitors Joan & Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes;) to approve the minutes of the October 16th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for the last two weeks.

There were two additions to the agenda today that will be addressed later in the meeting.

Solicitor McManamon had no items to address today but does have a concern with an item on the agenda.

First on the agenda today was the approval of the County Human services plan. This is a comprehensive plan that outlines the management of the Counties Human services programs. The plan is due to the State by October 31st and Michelle has worked with Wendy Melius, Joyce Zolten, Chris Wysocki and Mike Hannon to complete the plan. A public hearing was held last week to receive public comment on the plan and all over requirements have been met. Commissioner O’Korn confirmed that we were only required to hold one public hearing since we are a non-block grant County. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes, O’Korn, yes; Fluke, yes) to approve the County Human Services plan as presented. Commissioner Fluke commented that this is one of the biggest items in our budget. He further stated that the Commissioners must look at each agency involved in this grant and monitor how the money is being spent. Commissioner O’Korn agreed and further commented that this plan doesn’t change the amount of money allocated to each program. Commissioner Thomas added that the reporting for these services have always been submitted by the joinder but now each county is being asked to submit the information as well.

Brian Wisner and Shawn Ritchey presented several items related to County bridges. First, they suggested granting an 18 day extension for St. Mary’s bridge project. The extension is necessary due to the delay in the fabrication of the beams. Shawn added that while he has been concerned with the progress on the overall project, he feels the delay with the beams is not the fault of the contractor, therefore recommends approving the extension. Shawn consulted with Mike Henry from Penn DOT who also feels it is appropriate to approve the extension as well. If the extension is not approved, the contractor would be penalized several hundred dollars a day until the project is complete. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the 18 day extension for St. Mary’s bridge as requested. Commissioner Thomas commented that although he is not happy with the extension, he feels it is only fair to grant this request since an extension was granted on Runk bridge for the same reason.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve reimbursement request #5 for St. Mary’s bridge in the amount of \$63,694.50.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the supplement agreement for St. Mary’s bridge. This is the official agreement that goes in conjunction with supplement A, which was approved last week.

Brian informed the Commissioners that the first span of beams and decking on Runk’s bridge are complete. The remainder of the decking will be done by the end of this week and paving will take place very soon. The contractor will also do some repairs to the railing at no cost. Brian expressed some concerns with the compliance of the weight limit on Runk’s bridge. The weight limit is 8 tons, which he doesn’t feel is being adhered to. He stated that anything larger than an ambulance or a small UPS truck would exceed the limit. Exceeding the weight limit causes damage to the bridge and decreases the life of the bridge.

Brian also informed the Commissioners that the FGM project for St. Mary's bridge will be submitted to DEP as soon as negotiations with the landowners are complete. Brian expects the project to be bid in the Spring and completed in the Fall.

Tim Guisler, Probation Director presented two requests today. First was the resignation of Clint Williams effective November 2nd, 2012. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation as presented.

Tim also requested approval of phase four of renovations at Annex II. This will complete all phases of the project and as with the others, this cost will be reimbursed by the probation department. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve phase four in the amount of \$2,098.00 as requested.

Rich Stahl provided Michelle with the contract for Michael Norris & Associates, Inc. to complete the HVAC study on the first floor. Solicitor McManamon had some requested changes to the contract, and therefore suggested tabling it. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to table to approval of the contract pending the suggested changes.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to approve a purchase of service agreement with Centre County Youth Service Bureau for year 2012/2013.

Michelle received change order 29 for the Bailey building elevator and presented it for approval. The amount is \$296.00 and it is to install a marble sill on the second floor, which will match the marble sill on the first floor. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve change order 29 as presented.

There was one county veteran burial allowance for approval today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:35 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully submitted,

Jeffrey Thomas, Secretary