

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Deputy Chief Clerk, Kristen Croyle; CYS Supervisor, Nicole Leturgy; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Treasurer, Rich Irvin; EMA Director, Adam Miller; Brian Wiser, Keller Engineers; Daily News Reporter, Garrison Crow and visitors Dennis Hammel, Leslie Lykens, Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the October 8<sup>th</sup> meeting.

It was moved by Commissioner Thomas, seconded by Commissioner FLuke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There was one addition today that will be addressed at the end of the meeting.

Commissioner Thomas congratulated the CYS for a great job on their most recent audit. He also reminded the public not to use the recycling bins for electronic items. Commissioner O’Korn welcomed Kristen Croyle to the County.

There were no public comments or matters addressed by the Solicitor today.

Treasurer, Rich Irvin gave a brief overview of the 2013 budget status. He stated that revenue is up 2% from where it was projected to be. Total expenditures are at 72% after the third quarter, which includes the \$430,000.00 line of credit payment that was made. Rich stated that we should finish 2013 with only a small amount of bills to be carried over into 2014 but he does not feel we will need to obtain a line of credit this year. Overall, Rich is pleased with the revenue and expenses for 2013. However, he is concerned about the cash flow at the end of the year. The Treasurer and the Commissioners will continue to watch the cash flow closely as we close out 2013.

Brian Wiser, Keller Engineers was present with several items today. First was the notice of award to Site and Stream, LLC. For the St. Mary’s FGM project in the amount of \$63,190.00. All the documents have been reviewed and Brian is comfortable with proceeding. It was moved by Commissioner Thomas, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the notice of award as presented. The next step on the process is to issue a notice to proceed with Site and Stream, LLC. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to issue the notice to proceed as requested.

Brian also discussed the repairs needed to bridge 10 and 11. He feels the County will get a better estimate if the two jobs are done together. After discussion, the Commissioners agreed and gave Brian the approval to move forward in that direction.

Sherri Rogers, Fiscal Supervisor submitted her retirement letter with a tentative date of December 13, 2013. Sherri has worked for the County for 33 years. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, no; Thomas, yes; O’Korn, yes) to accept the retirement of Sherri Rogers, Fiscal Supervisor effective December 13, 2013 with regret.

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to approve their attendance at the fall CCAP conference. The cost of the conference is \$160.00 and the hotel cost is \$169.00 per night.

Stanley Snyder, Sheriff Deputy submitted his resignation effective October 22<sup>nd</sup>, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation as presented.

Adam Miller, EMA Director requested renewal of a contract with Eagle Hazmat of Millesburg.

This is a three year contract and is effective October 15, 2013. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the three year contract with Eagle Hazmat as presented. Adam also expressed his gratitude to the fire and EMS volunteers who assisted with a serious vehicle accident recently.

Mark Colussy and Maureen Safko requested approval of two items today. First was a competitive CDBG application on behalf of Mount Union Borough to replace water lines in a two block area. This project would coincide with an ongoing project to repair a deteriorating wall. The application would be for \$500,000.00 and is in addition to the County CDBG funds. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to grant Planning Department to prepare the application for submittal to DCED as requested.

Mark and Maureen also requested the extension of the Emergency Solutions grant for an additional 45 days to allow them time to complete a project. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to extend the Administrative agreement for the ESG for a period of October 15, 2013 through November 29, 2013.

Nicole Leturgy, CYS Supervisor was present today with two requests. First was the hiring of a new Caseworker. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Lesa Lashinsky, Caseworker effective November 4<sup>th</sup>, 2013.

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to accept the resignation of JoDee Oldham, Clerk Typist effective November 1<sup>st</sup>, 2013.

There were two county veteran burial allowances approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:26 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

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Jeffrey Thomas, Secretary