

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Center for Community Action Rep, Paula Steele; Recycling Coordinator, Lou Ann Shontz; CYS Fiscal Tech, Chris Riling; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Planner I, Iona Conner; Daily News reporter, Kylie Hawn and visitor Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the October 4th, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda today.

Commissioner Sather reminded everyone that today is the last day to register to vote. Commissioner Walls provided dates for absentee voting. The last day to apply for an absentee is November 1st and the completed ballots are due November 4th.

Jim Cassatt asked how the Board would proceed with the restroom door project since no bids were received. Commissioner Sather stated the matter would be addressed later in the meeting.

There were no matters addressed by the Solicitor today.

Paula Steele was present on behalf of Center for Community Action to request approval of the close out documents for the 2014/2015 HSDF grant. She stated there were 105 families assisted with the two programs. The total amount spent from the Human Service Development fund was \$31,784.00 and the total for the Homeless Assistance Program was \$24,518.00. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the close out documents for the 2014/2015 HSDF grant as requested.

Claudia Conrad and Chris Riling were present with three purchase of service agreements for consideration. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the purchase of service agreement with the Youth Advocate Program of Chambersburg for a period of July 1, 2016 through June 30, 2017.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the purchase of service agreement with Pathways Adolescent Center of Oil City for a period of July 1, 2016 through June 30, 2017.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the purchase of service agreement with Keystone Adolescent Center of Greenville for a period of July 1, 2016 through June 30, 2017.

Lou Ann Shontz and Mark Colussy requested approval of the reimbursement agreement for the 904 grant for FY 2015. Lou Ann stated they collected 8,351 tons in 2015, which was 105.6 tons more than 2016. Mark Colussy noted this for the Huntingdon, Bedford and Fulton Counties. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the reimbursement agreement as requested.

Mark Colussy and Maureen Safko requested approval of two requests for proposals related to the Broad Top City HOME Grant. The grant is to do housing rehabilitation on 12 homes and the total grant amount is \$350,000.00. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the request for proposal for the lead based paint inspections. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the request for proposals for a housing rehabilitation inspector. Both RFP's will be advertised according to the guidelines and considered at a future meeting.

Mark Colussy presented two requests related to the Courthouse restroom renovation project. The first item was the notice to proceed for WSL, Inc. to begin the work. Mark stated they have met all the requirements and he is comfortable issuing the notice to proceed. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the notice to proceed as requested. The total amount of the project is \$37,408.00.

The second item is related to the men's restroom door project. Bids were expected for the door project last week but no bids were received. Since no bids were received, the project manager spoke with WSL, Inc and inquired about them sub-contracting the work as a change order. They have a sub-contractor who is qualified to do the work and they are willing to do it through a change order. The change order will increase the contract by \$7,833.00 but Mark anticipates some other work being removed from the contract, which will even out the cost. It was

moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve change order #1 for the restroom renovation project as presented.

There were no Veteran Burial Allowances approved today.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:29 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary