

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor McManamon; District Attorney, Dave Smith; Probation Director, Len Hahn; Chief Tax Assessor, Ken Tucker; CYS Administrator, Joyce Zolten; Daily News reporter, Kylie Hawn; visitors Scott Walls, Jim Cassatt, Jamie Fell and Mark Sather.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the October 27th public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda today. Commissioner Thomas congratulated the recent 4H winners. He also recognized the Veterans and thanked all those who served. Commissioner O’Korn congratulated the Commissioners Elect and wished them well.

There were no public comments today.

Solicitor McMamanon provided a DEP permit application for consideration. The permit is to allow work to be done on around four county bridges. The work is part of the bridge rehabilitation bundle project that Penn DOT will be coordinating in the near future. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the DEP permit application as requested.

District Attorney, Dave Smith provided the 2016 SAVIN contract for consideration. This is an ongoing contract and is to notify victims when inmates are released from jail. The county cost for the service remains the same as last year at \$527.58 per year. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the contract as presented.

Probation Director, Len Hahn presented the two documents for consideration in relation to the 2014/2015 Grant in aid grant. Len stated that he will be requesting a decreased amount from this grant for 2015/2016 due to only having two Juvenile Probation Officers now instead of three. He stated the number was decreased due to the decrease in the need for services. Len feels this is related to the prevention services that are being provided. The first document for consideration today is a letter to Mr. Keith Snyder, Executive Director of Juvenile Court Judges’ Commission confirming that the salaries and benefits of the Juvenile Probation staff are comparable to other county employees and court staff. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the letter as presented. The second document was the Financial Statement showing the actual amount spent from the Juvenile Grant in Aid grant for 2014/2015 Fiscal year. The total amount spent was \$75,103.38. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the financial statement as presented.

Ken Tucker, Chief Tax Assessor requested approval for Missy Bousum and Brandy Moore to attend CPE Course preparation classes. The classes are being offered by CCAP and the cost is \$275.00 per person. Ken stated there will be travel expenses and possible overnight accommodations needed as well. He will be paying all the expenses from his UPI funds. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the training request as presented.

Joyce Zolten was present today with three requests. First was the consideration of a purchase of service agreement. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the purchase of service agreement with Attorney Lawrence Newton for a period of July 1, 2015 through June 30, 2016.

Joyce stated she received a letter from Claudia Conrad wishing to rescind her resignation. Claudia had tendered her resignation in August to be effective January 1st, 2016. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to accept Claudia’ request and rescind her resignation. Joyce stated she is very pleased that Claudia will be staying. She stated she recently discovered Claudia is eligible to become a Fiscal Officer III and requested promoting her to that position. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the promotion of Claudia Conrad to Fiscal Officer III with an effective date to be determined.

Commissioner Thomas provided information on three agreements required to retain the Southern Alleghenies as the Work Force Development area. The first agreement is a Fiscal agent agreement between the Commissioners in each county and the Work Force Board. The Commissioners in each of the six counties will need to approve separate agreements prior to it being considered at the Southern Alleghenies board meeting next week. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the agreement as presented.

Next was an agreement to retain the existing areas of Huntingdon, Blair, Bedford, Fulton, Cambria and Somerset as the Southern Alleghenies Work Force Development area. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke yes) to approve the agreement as presented.

Finally was the agreement between Southern Alleghenies and the Work Force Development Board to provide the administrative support for the Work Force Development project. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the agreement as presented. Commissioner O’Korn noted that all three contracts are effective November 18, 2015 through December 31, 2019. Commissioner Thomas noted that the new agreements are required do the changing the name of the Work Force Investment Board.

There was one Veteran burial allowance approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:27 a.m. Minutes prepared by Michelle L. Cerett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary