

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; Probation Director, Len Hahn; Acting Sheriff, Jeff Leonard; Planning Director, Mark Colussy; Grant Administrator, Melody Mason; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; HCBI President of the Board of Directors, Randy Carper; HCBI Director, Robert Reitman; Chair of the Ways and Means Committee, Larry Burger; Daily News Reporter, Kylie Hawn and visitors, Stan Westbrook and Jim Cassatt

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the August 22<sup>nd</sup> public meeting.

It was moved by Commissioner Thomas seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the Agenda.

There were no matters addressed by the Solicitor.

Sheriff Jeff Leonard made an announcement that the County purchased two 2017 Ford Explorers for the Sheriff Department, funded by a grant from PCORP.

Commissioner Walls announced a Tire Recycling Challenge between Huntingdon County vs. Mifflin, Perry and Juniata Counties, to be held at the Fairgrounds on Saturday September 16, 2017 from 8a.m to noon.

Commissioner Thomas announced a Household Hazardous Waste Collection event to be held at the Fairgrounds on Saturday September 30, 2017 from 8 a.m. to noon.

Jim Cassatt inquired about the rehabilitation of the front of the Courthouse. Commissioner Walls explained that we have had some people look at the doors; however, there is no money in the budget this year to pay for the repairs.

Stan Westbrook inquired about the contract with Mutual Benefit and the rented office space occupied by CYS and if occupancy has been taken. Stan asked if there is a clause to escape the contract. Commissioner Sather explained that the County is leasing the first floor only and occupancy has been taken by the CYS employees and that there is an out clause as well as a first right of refusal to purchase in the event the building is being sold.

Probation Director, Len Hahn, requested approval to submit the Juvenile Grant in Aid Application for \$50,036. It was moved by Commissioner Walls and seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve submission of the Juvenile Grant in Aid application.

CYS Fiscal Supervisor, Claudia Conrad and Fiscal Tech, Chris Riling were present today to present five contracts for guardian ad litem. The contracts were all effective for the fiscal year 2017-2018 and cost is \$80.00/hr. on an as needed basis. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve a contract with Attorney, Michael Kipphan. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve a contract with Attorney, Christopher Wencker. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve a contract with Attorney, Robert Covell. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve a contract

with Attorney, Robin Binder Heath. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve a contract with Attorney, Erica Shoaf.

Chief Clerk, Michelle Barnett, requested approval to attend a CCAP Excellent Supervisor Seminar to be held September 20, 2017 in State College, PA. There is no cost to attend the seminar. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) for Michelle Barnett to attend the CCAP seminar.

Planning Director, Mark Colussy and Grant Administrator, Melody Mason requested approval of the Housing Authority Intergovernmental Services Agreement. The agreement would be a five year term with a fee escalation of 3% annually. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the ISA Agreement.

Planning Director, Mark Colussy and Grant Administrator, Melody Mason requested preliminary approval of a three year Community Development Plan. The plan identifies activities that will receive funds from the County's 2017 CDBG contract. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the preliminary three year plan.

HCBI President of the Board of Directors, Randy Carper and Chair of the Ways and Means Committee, Larry Burger was present to request approval the Enterprise Zone Administrative Agreement between Huntingdon County and HCBI. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the Administrative Agreement.

There was a request to hire Joe Thompson as the new EMA Director. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to hire Joe Thompson effective September 11, 2017 as the new EMA Director.

Action was taken to terminate the employment of Jennifer Hetrick Kann as the EMA Operations-Training Officer. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to terminate the employment of Jennifer Hetrick Kann effective August 24, 2017.

There was a request to approve the County 2018 Holiday Schedule. It was moved by Commissioner Sather, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the 2018 Holiday schedule as presented.

HCBI Director, Robert Reitman entered the meeting to request approval for an EZ Loan with Struck Properties for \$75,000. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the loan upon receipt of the documents and contract.

There were 4 Veteran Burial Allowance for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:40 a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary