

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke, and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Deputy Chief Clerk, Kristen Croyle; Co-Op extension employee, Christine Corl; 4H members Hunter Einodshofer, Emily Davis, and Thomas Corl; Planning Director, Mark Colussy; Prothonotary, Kay Coons; HCBI Executive Director, Amy Wise; EMA Director, Adam Miller; Daily News Reporter Zach Myers and visitors Bruce Pergament, Harvey Reeder and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the March 11<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda, public comments or items addressed by the Solicitor today.

Commissioner O’Korn reminded everyone that there will be no public or prison board meeting on March 25<sup>th</sup>, 2014 due to the Commissioners attending various conferences.

First on the agenda today was opening of bids for the Courthouse HVAC project. The following two bids were received:

Marc Service, Inc of Windber PA	\$118,000.00	Alt. 1 \$14,500.00	Alt. 2 \$18,200.00
Southern Contracts, Three Springs, PA	\$137,921.00	Alt. 1 \$24,144.00	Alt. 2 \$19,496.00

The bids will be reviewed and awarded at the next public meeting, which will be April 1<sup>st</sup>, 2014.

Christine Corl, Co-Op extension office was present today to request recognition of 4H week. Christine reviewed the various projects 4H members participate in. She also brought three young members of the local 4H club, all of whom spoke of the program and the benefits they have received from it.

Amy Wise, HCBI Executive Director and Mark Colussy, Planning Director were present to request a budget revision to the EZ loan program. The change is due to one employee opting out of the health insurance. Amy noted that money has been moved around in other categories as well but overall, there was no change to the bottom line of the budget. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the budget revision for a period of July 1, 2013 through June 30, 2014 as presented.

Mark Colussy also requested approval of two documents related to the maintenance of the County website. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the share-point web service agreement with CCAP for a period of January 1, 2014 through December 31, 2014. In conjunction with that was an acceptable use policy with CCAP for the County website. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the acceptable use policy with CCAP for the County website and presented.

Kristen Croyle, Deputy Chief Clerk presented a request to change the polling place for the Shirley/Mount Union polling place from the New Life Fellowship church to the Lions Club building. Kristen stated it was no longer convenient for the church to host the election and the Lions club was willing to do it for the same cost. The advertising has been completed and no concerns with the change were expressed. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the polling place change as requested.

Kay Coons, Prothonotary requested approval for a new hire to fill an open position in her office. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes;

Thomas, yes) to approve the hiring of Nicole Thomas, Deputy Prothonotary with an effective date to be determined. Commissioner O’Korn noted for the minutes the Nicole is no relation to Commissioner Jeff Thomas.

Adam Miller, EMA Director requested to be appointment as the designation agent for the Hazard Mitigation grant program. The grant amount for this year is \$122,000.00. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to adopt resolution 8-2014 naming Adam Miller as the designation agent for the Hazard Mitigation grant program.

Andy Patterson, Ag Land program coordinator submitted a letter requesting re-appointment of 4 board members. Commissioner Fluke expressed concern that there may be a conflict of interest with these board members due to the Ag land preservation easement process. Andy Patterson stated that these board members have no influence over who gets an easement. Andy further stated that process is handled at the State level and is done by a ranking system. Commissioner Fluke also expressed concern because Andy did not provide the volunteer information form. Andy stated that these members are being re-appointed so they have submitted the forms in the past. However, he offered to have each member complete a new form. Commissioner Thomas thanked Andy and the members of the Board for their service to the County. Andy Patterson thanked the Commissioners for their recent contribution to the Ag Land preservation program. After further discussion, it was moved by Commissioner O’Korn, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, no) to re-appoint Scott Brown, Mark Brown, Chris Shook and Chris Confer to the Ag Land preservation board for a term of three years ending December 31, 2016.

Commissioner O’Korn expressed his sincere sympathy to the family of former Judge Newton C. Taylor, who passed away recently. Commissioner’s Fluke and Thomas expressed their condolences as well.

There were two veteran burial allowances and installation of one government headstone approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:56 a.m.

Respectfully Submitted,

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Jeffrey Thomas, Secretary