

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Deputy Chief Clerk/Elections Director, Lori Sheffield; Treasurer, Rich Irvin; Deb Scalia and Terry Sheffield, MATP Coordinators; Paula Steele, Center for Community Action; Paul Post, HCBI Rep; Planning Director, Mark Colussy; Daily News Reporter, Garrison Crow and visitor Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner Thomas and the Pledge of Allegiance to the Flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the August 20<sup>th</sup> meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills for the last two week.

There were no additions to the agenda today, public comments, or matters addressed by the Solicitor.

Commissioner Thomas announced that he testified last week in front of the Senate transportation committee on behalf of the RTCC committee. His testimony consisted of basic numbers of the structurally deficient bridges and road improvement needs throughout the County. Commissioner O’Korn stated that he participated in a river clean up this past week. It was successful and several tons of debris was removed.

First on the agenda today was opening of fuel oil bids. No bids were received this week. Therefore, the Commissioners asked Michelle to make phone calls to local oil providers to check prices and possible lock in a price for this year.

Terry Sheffield, Deb Scalia, and Rich Irvin provided information on the MATP program. Deb presented the final report for the 2012/2013 fiscal year for approval. After review, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the report as presented. Terry commented that the limitation they implemented on trips has been very beneficial. Deb stated that there was no summer program last year, which resulted in the total allocation not being spent. Deb also presented the 2013/2014 MATP agreement for approval. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the MATP Agreement between the Employment and Training agency and the County for the coordination of the MATP program.

Paula Steele, Center for Community Action agency presented the Emergency Solutions grant invoice for approval. The total of the invoice is \$17,572.00, which consisted of \$7,920.00 for rapid re-housing, \$9,523.00 for homeless prevention, and \$129.00 for data collection. Commissioner Fluke asked about guidelines for individuals to use the ESG program. Paula stated that the guidelines are detailed and followed closely. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the invoice as presented.

Mark Colussy, Planning Director requested permission to attend his annual Planning conference. He will be traveling to the conference and sharing a hotel room with the Mifflin County Planning director, which will decrease the cost, The cost of the conference is \$350.00 and the hotel cost is \$129.00 per night. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the conference attendance as presented. Commissioner O’Korn thanked Mark for his diligence in decreasing the cost.

Lori Sheffield, Elections Director requested permission to change the Alexandria Borough polling place from the Scout House to the firehall. This request was made by the election board after the last election due to the lack of parking and restroom facilities at the Scout house. Lori has posted the change as required by the Department of State and received no opposition to the change. She also stated that the firehall is willing to accept \$50.00 per election for rent, which is what was being paid to the Scout house. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the move as presented.

Lori also provided two deadlines for the upcoming general election. The last day to change voter registration information prior to the election is October 7, 2013 and the last day to request an absentee ballot is October 29<sup>th</sup>.

Paul Post, HCBI representative requested approval of an EZ loan application for Stone Town Galleries in the amount of \$60,000.00. The request has been approved by the EZ loan committee and all requirements have been met by the borrower. Commissioner O’Korn expressed a concern about the life insurance requirement being term life instead of whole life insurance. Paul stated that the wording could be changed to give the borrower the option of term or whole life insurance. Commissioner O’Korn also requested that each borrower carry insurance in the total amount of the loan. Paul stated that change would be made as well. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, no) to approve the EZ loan request with the recommended changes to the life insurance terms.

Lori Sheffield, Elections Director tendered her resignation effective September 6, 2013. She is willing to work on a part-time, as needed basis to assist with the election. Commissioner Fluke asked what her part-time schedule would be. Michelle stated it would depend on the schedule of her new job and she would work out the details with Lori. It was moved by Commissioner Fluke, seconded by Commissioner Thomas with regret and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to accept the resignation of Lori Sheffield effective September 6, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to hire Lori Sheffield on a part-time, as needed basis effective September 9<sup>th</sup>, 2013.

There was one county veteran burial allowances approved today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:31 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

---

Jeffrey Thomas, Secretary