

Tuesday, November 18, 2025

9:30 a.m.

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Meeting Room with the following present: Commissioners Walls, Thomas, and Reeder; Chief Clerk, Heather Fellman; Solicitor, Larry Newton; Court Administrator, Angela Robinson; Deputy Court Administrator, Stephanie Smith; Brian Wiser from Keller Engineers; Ed Zack from Susquehanna Accounting and Consulting; Warden, Brad Glover; Domestic Relations Conference Officer, Andrea Lehman; Lee Zeger from CES Engineering; Community Development Administrator, Jen Bellis; Treasurer, Susan Harry; CYS Fiscal Supervisor, Cecelia St. Clair and Daily News Reporter, Byron Mantoan.

The meeting was called to order at 9:30 a.m. by Commissioner Walls. Prayer was led by Commissioner Reeder and the Pledge of Allegiance to the flag was led by Commissioner Thomas.

It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes) to approve the minutes of the previous meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes) to approve payment of bills.

There was one addition to the agenda: Lee Zeger requested consideration of approval for the opening of the paving project bids. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes).

Under announcements, Commissioner Walls noted that there will be no public meeting next week due to CCAP.

There were no public comments.

There were no matters to be addressed by the Solicitor.

Under new business, Ed Zack, from Susquehanna Accounting and Consulting, presented the proposed 2026 budget totaling \$26,892,810. If approved, there will be no tax increase. The proposed budget will be posted to the County website and printed copies will be available at the Commissioners' Office for public inspection. The tentative date to take action to adopt the Budget will be December 16th.

Brian Wiser, from Keller Engineers, requested consideration of approval for change order 2 for the bridge approach project. This includes a final accounting of all quantities of supplies. There is a total decrease in the overall cost of \$3,103.37 bringing the total contract price down to \$447,059.13. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Walls, yes; Thomas, yes; Reeder, yes).

Brian Wiser requested consideration of approval for pay app #2 for the bridge approaches project. The total amount to be paid to Glenn O Hawbaker is \$218,425.18. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Thomas, yes; Reeder, yes; Walls, yes).

Brian Wiser requested consideration of approval for pay app #3 for the bridge approaches project. The total amount to be paid to Glenn O Hawbaker is \$44,705.96. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Reeder, yes; Walls, yes; Thomas, yes).

Brian Wiser requested consideration of approval for pay app #3 for the Bridge 17 project. Payment in the amount of \$152,318.88 is to be paid to Wenbrook Contracting. This project is currently in the final stages. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes).

Angela Robinson and Stephanie Smith from the Court Administration Office requested consideration of approval to hire William Smith for the position of Tip Staff with a start date of 11/19/2025. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes).

Angela Robinson and Stephanie Smith requested consideration of approval to hire Katrina Hawn Yingling for the position of MDJ Secretary for District Justice Gummo's office. Her start date will also be on 11/19/2025. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes).

Brad Glover, Warden, requested consideration of approval for the Mifflin County Inmate Housing Agreement. The cost will be \$70/inmate/day. This is a \$2 increase from last year for contract year January 1, 2026 through December 31, 2026. There will also be an additional \$5 charge for inmates who require disciplinary segregation. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Walls, yes; Thomas, yes; Reeder, yes).

Brad Glover requested consideration of approval for the Centre County Inmate Housing Agreement. The cost will be \$75/inmate/day, which is an increase from the previous contract. This will be for contract year January 1, 2026 through December 31, 2026. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Thomas, yes; Reeder, yes; Walls, yes).

Brad Glover requested consideration of approval to hire Mason Taylor for the positon of full-time Corrections Officer effective 12/8/2025. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Reeder, yes; Walls, yes; Thomas, yes).

Andrea Lehman, from the Domestic Relations Office, requested consideration of approval for the IV-D attorney contract renewal for enforcement and establishment for clients. The vendor will be Attorney John Hicks at a rate of \$125/hour for an average of 5-7 hours per month. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Reeder, yes).

Jen Bellis, Community Development Administrator, requested consideration of approval for the SEDA-COG Partnership Agreement, to be paid out of the CDBG entitlement. This agreement will provide training for environmental reviews so that we can bring these services in-house. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes).

Jen Bellis requested consideration of approval for an agreement with D&M Electric for the Detwiler Field lighting project. This is a CDBG Entitlement Project. They received 3 quotes. D&M Electric was the low bidder with a total project cost not to exceed \$149,800. The project is scheduled to be finished before spring. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Reeder, yes; Walls, yes; Thomas, yes).

Cecelia St. Clair, CYS Fiscal Supervisor, requested consideration of approval for the resignation of Harley Heffner from the position of Caseworker 2, effective October 29th. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Walls, yes; Thomas, yes; Reeder, yes).

Cecelia St. Clair requested consideration of approval for a purchase of service agreement with Diversified Treatment Alternative Centers, LLC for inpatient diagnostics and treatment. Rates are at or below state-approved rates. This is for contract year July 1, 2025 through June 30, 2026. It was moved by Commissioner Reeder, seconded by Commissioner Thomas and carried (Thomas, yes; Reeder, yes; Walls, yes).

Lee Zeger, from CES Engineering, requested consideration of approval for change order #1 for the Annex 1 Roof Replacement Project. The project is scheduled to begin tomorrow. It will require additional siding, which will increase

the project price by \$3,555. The original total was \$22,787 and will now be \$26,342. This project will be completed this week. It was moved by Commissioner Thomas, seconded by Commissioner Reeder and carried (Thomas, yes; Reeder, yes; Walls, yes).

Lee Zeger opened the bids for the paving project at the Courthouse. 5 bids were received. Crystal Mitchell Paving and Excavating was the apparent low bidder with a total cost of \$91,648. The other four bids are as follows: Glenn O. Hawbaker submitted a bid of \$118,245; New Enterprise submitted a bid of \$127,688.75; CPA Pavement Services submitted a bid of \$101,218.33; CH&D Enterprises submitted a bid of \$125,702.60. The engineer will review and provide a recommendation at the public meeting in two weeks.

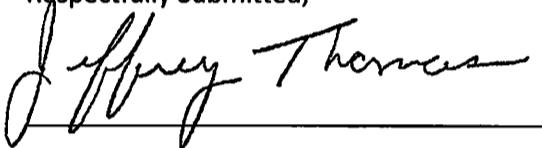
There were no Matters for Action.

There were 0 Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:20 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jeffrey Thomas".

Jeffrey Thomas, Secretary