

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Chief Tax Assessor, Ken Tucker; CYS Administrator, Joyce Zolten; Planning Director, Rich Stahl; Valerie Thomas, Shirley Home Administrator; Treasurer, Rich Irvin; Maintenance Director, Bob Houck; Abuse network staff, Crystal Paige, Rebecca Moschgat and Beth Birch; PA Coalition Against Rape representative, Lynn Carson; and visitors Susan Harry and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the June 26<sup>th</sup> meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for last week.

There were two additions to the agenda today that will be addressed at the end of the meeting.

Commissioner Thomas announced that the pay phone has been removed from the Courthouse, which will save the County approximately \$90.00 per month. He checked with usage, which was minimal. He also talked with Judge Kurtz, who agreed it could be removed. Commissioner O’Korn announced that all three Commissioners and the DA recently attended the Elder Justice seminar, which was very nice. Commissioner Fluke commented that this is the fourth year for this program and it is a good program.

There were no public comments today.

Solicitor McManamon presented a revised agreement between the County Jail and Dr. Mark Minor. The Commissioners approved the agreement previously but Dr. Minor requested two changes. Solicitor McManamon made those changes and the Commissioners approved them. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the revised contract with Dr. Minor as presented. Solicitor McManamon also announced that the contract dispute with Landex regarding the Register and Recorder software has been resolved. The County and Landex have signed a mutual release agreement.

Beth Birch, Rebecca Moschgat and Crystal Paige from the Abuse Network informed the Commissioners that they were recently awarded a contract from the PA Coalition Against Rape to provide sexual assault services to Huntingdon County. Lynn Carson with the PA Coalition Against Rape was present as well and discussed the reason for the change. This contract was previously held by Huntingdon House but PCAR was unhappy with their performance and training. The contract can be re-bid every five years and the decision was made to open the contract up for bid. The Abuse Network provides these services to Mifflin and Juniata Counties as well. They will be opening an office in Huntingdon in the near future.

Shawn Ritchey from Keller Engineers requested approval of the notice to proceed for St. Mary’s bridge. Shawn was not able to be present today but Brian Wisser will be present next week with updates on several projects. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the notice to proceed for St. Marys bridge as requested.

Ken Tucker presented a tax exempt request from Huntingdon Borough on tax parcel 19-03-181. They recently acquired a property that the owner willingly surrendered. The house was removed and they are unsure of the plans for the property. Their request was for forgiveness of the 2012 and 2013 taxes until a decision is made on what they will do with the property. The 2012 taxes were \$204.27 but the 2013 taxes will be \$20.53 since the house has been removed. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to forgive the taxes on this property for 2012. Ken Tucker stated the 2013 exempt request will be requested later in the year. Commissioner O’Korn commended the Borough for removing the property, which had been deemed a blighted property.

Valerie Thomas, Shirley Home Administrator, requested approval to proceed with her parking lot expansion. She has received for bids, which were as follows:

Book Construction	\$5,520.00
G&H Anderson	\$7,630.00
Bange's Masonry	\$11,325.00
Synder & Sons	\$11,950.00

The expansion is being done with funds raised by the Home and will not require County funds. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to award the bid to Book Construction for \$5,520.00. The Commissioners also gave their approval for Valerie to move ahead with the expansion project.

Rich Irvin, Treasurer, requested approval to hire Sally States and Sandy McNeal as part-time, temporary employees to assist with the sale of doe tags. They will work approximately 9 days between July 9<sup>th</sup> and August 15<sup>th</sup> on an as needed basis. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to approve the Treasurer's request as presented.

Joyce Zolten requested approval of a purchase of service agreement with NHS Pennsylvania for a period of July 1, 2011 through June 30, 2012. Commissioner O'Korn questioned the dates and Joyce stated that the contracts are behind from the State and she just received it. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, no; Thomas, yes; O'Korn, yes) to approve the contract with NHS Pennsylvania as presented.

Richard Stahl, Planning Director, requested approval of change orders 16 and 25 for the elevator. Change order 16 is to move the fire recall button from the ground floor to the first floor. This change order was tabled previously until the necessity of moving the buttons could be clarified. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O'Korn, yes; Fluke, yes) to approve change order 16 as presented.

Change order 25 is to dig a test pit around the perimeter of the current elevator pit in an attempt to solve the water problem. It was moved by Commissioner O'Korn to approve the change order but it died for lack of a second. Commissioner Thomas stated that he understands the pit may be the solution to the water problem but he has concerns he would like resolved prior to digging the pit.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O'Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring of Christopher Miller as a full-time maintenance staff.

Michelle and Solicitor McManamon worked together to implement a return to work program, which was recommended by CCAP. The program is complete and was presented today for approval. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O'Korn, yes) to approve the return to work program as presented.

There were three county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:48 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

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Jeffrey Thomas, Secretary