

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Pete McManamon; EMA Director, Adam Miller; HCBI Director, Amy Wise; Eden Addis, HCBI; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; CYS Administrator, Joyce Zolten; Daily News Reporter, Zach Myers; and visitor Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the November 18<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of the bills.

There were two additions today. Amy Wise will present the 2014/2015 HCBI Contract and Michelle requested the appointment of a Tax Claim Director.

Commissioner Thomas announced that CCAP voted on their 2015 top priorities at the conference and they will be released in February. Commissioner Thomas thanked Mark Colussy for his presentation at the CCAP conference on the Act 13 grant program. Lastly, Commissioner Thomas announced that the County will be receiving a premium dividend of roughly \$73,000.00. Commissioner O’Korn added to that and thanked everyone involved in keeping those costs down. Commissioner Fluke thanked everyone from the bottom of his heart for the thoughts, prayers and calls during his recent medical issues. He also stated he is glad to be back.

There were no public comments or matters addressed by the Solicitor today.

Mark Colussy and Maureen Safko requested permission to apply for a competitive CDBG grant in the amount of \$600,000.00 for repairs and upgrades to the Wood/Broad Top/Wills joint authority. Commissioner Fluke asked if income surveys would be completed, Maureen stated that they would be completed for residents in all three counties affected by the project. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the application request as presented.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to table an agreement with Pictometry International, Inc. until the December 9<sup>th</sup> meeting. Neither Brian Young nor Ken Tucker was available to attend today’s meeting and provide information on the contract.

Amy Wise requested subordinations of two loans through the EZ revolving loan fund. The first was for the Brickhouse gym loan and the second one was is for the Desert Garden Day spa loan. Both subordinations are the result of loan refinancing and will place the County in better lien position. Amy stated that the subordinations would be done in conjunction with the new liens to eliminate risk to the County. Amy stated that due to the owner financing, the County will have first lien position on the Desert Garden Day Spa loan, which is very unusual. After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the subordination request for the Brickhouse Gym project. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the subordination request for the Desert Garden Day Spa loan.

Amy also presented the 2014/2015 contract between the County and HCBI for the management of the EZ Revolving loan fund. The agreement was reviewed by the Solicitor and had no concerns. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the 2014/2015 contract with HCBI for the management of the EZ Revolving Loan fund.

Adam Miller provided an update on the County Hazardous Mitigation plan. He will be reviewing and updating the plan in the near future and urged the public to get involved. He will be holding a public open house in the EMA Office on December 15<sup>th</sup> from 9:00 a.m. to 4:00 p.m. for anyone who chooses to review the plan. There will also be a public meeting from 7:00 p.m. to 9:00 p.m. on December 15<sup>th</sup> to receive public feedback on the plan.

Joyce Zolten, CYS Administrator was present today with several requests. First was the hiring of a Caseworker, Jennifer Neumann. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Jennifer Neumann, Caseworker effective December 1<sup>st</sup>, 2014.

Joyce also presented a Purchase of Service agreement with Perseus House, Inc. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the Purchase of Service agreement with Perseus House Inc, for a period of July 1<sup>st</sup>, 2014 through June 30<sup>th</sup>, 2015.

Joyce requested amendments to several existing purchase of service agreements. The reason for the amendment is that payment is now required within 30 days of the service being provided. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve amendments to the Purchase of Service agreements for Huntingdon County Adult and Child Development, Lynn E. Kagarise, MS, Shippensville Point of Life, McCloskey Counseling Center, Project Compass, Raystown Development Services, Family Psychological Center, P.C., and Mainstream Counseling, which are all service providers.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve amendments to purchase of service agreements for George Junior Republic in PA and Arrow Child and Family Ministries, which are both service facilities.

Michelle stated that due to the resignation of Rich Irvin, a new appointment needs to be made for the position of Tax Claim Director, which was also held by Mr. Irvin. Bobbi Jo Gearhart, Deputy Treasurer is now serving as acting Treasurer until a new Treasurer is selected. Therefore she requested Bobbi Jo Gearhart be appointed as Tax Claim Director as well. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to appoint Bobbi Jo Gearhart as Acting Tax Claim Director effective December 1<sup>st</sup>, 2014.

Michelle presented three annual contracts for consideration. First was the contract with Centre County Correctional Facility for the housing of out of County inmates. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the 2015 contract with Centre County Correctional Facility at a cost of \$67.00 per day, per inmate.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract with Maher Duessel for the 2014 audit for an amount not to exceed \$49,950.00

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the contract with Maher Duessel for the 2014, 911 audit for an amount not to exceed \$1,390.00.

There was installation of one private headstone approved today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:49 a.m.

Respectfully Submitted,

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Jeffrey Thomas, Secretary