

Huntingdon, PA

Tuesday, June 23, 2020

22-2020

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Office with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Warden, Duane Black; Mental Health Counselor, Tanya Hartman and Deputy Treasurer, Cathy Bilger. Due to the COVID-19 outbreak, the following individuals were present via GoToMeeting: CYS Director, Shannon Walborn; County Grant Writer, Kellie Benson; News Reporter, Kylie Hawn and visitor, Dean Fluke.

The meeting was called to order at 9:30 a.m. by Commissioner Walls. Chief Clerk Heather Fellman conducted roll call of all call-in participants and discussed policies and procedures for public comment during the meeting. All participants will be muted for the duration of the meeting except during public comment periods. During public comment periods, participants will be unmuted individually to ensure that everyone is heard. Prayer was led by Commissioner Walls and the Pledge of Allegiance to the flag was led by Commissioner Thomas.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the June 16<sup>th</sup> Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There was one addition to the agenda: a parking lot lease agreement with Kathleen Herr. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Under announcements, Commissioner Thomas reminded residents that this year is a census year. The deadline to participate in the census is October 31, 2020. It is important that all residents participate. For each person that opts out of the census \$2,000 in funding for the area is lost every year. You can complete the census online, via telephone, or using a paper form.

Under Public Comments, Dean Fluke asked if the lease of the parking lot would be the same section of parking lot that has been leased in the past. Commissioner Sather noted that we can get into more details on the parking lot lease when we get to that part of the meeting. The parking lot is the one by the train station. Dean Fluke further asked about the bidding process for the Mount Union wall project. He wanted to know if the Commissioners asked for advice from the local individual that did the wall at the hospital and the monument by the arch. Commissioner Sather noted that the County Planner and the Planning Commission handled the bidding process. It was properly advertised for anyone that was interested to submit a bid. Mr. Fluke reiterated the question. Commissioner Thomas commented that it went out to bid and if that individual was interested in bidding on the project he could have done so. Keller Engineers is the engineer on the project and the project was open to all bidders. Mr. Fluke commented that on the list of the funding sources CDBG is listed and below that there is CDBG. He wants to know what C is. Commissioner Sather noted that this information was reviewed at last week's meeting while the County Planning Director was present. That would have been the appropriate time to raise those kinds of specific questions. If Mr. Fluke has further questions for the Planning Department, he should submit those questions to the appropriate department in writing.

There were no items to be addressed by the solicitor.

Under new business, Shannon Walborn, CYS Director, requested consideration of approval for the resignation of Caseworker Thomas Fritz. His last day was June 19<sup>th</sup>. Commissioner Sather asked about the number of positions that are now open in her department. Ms. Walborn answered that there are three open caseworker positions in her department at present. Qualifications and experience of applicants will determine whether those positions are filled as a Caseworker 1 or a Caseworker 2. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Duane Black, Warden, requested consideration of approval for a Telemental Health Services Agreement. These services have been budgeted for this year, but have only become a significant need in the last month. 2 inmates have needed these services and we want to make sure they are available the next time they are needed. Tanya Hartman, Mental Health Counselor, commented that we will be splitting a day of services with Mifflin County. The doctor for this program will help with medications, medication changes and evaluations for state hospital placements. Mifflin County has been extremely pleased with the services they have been receiving. Commissioner Walls asked if this is an as-needed fee. Ms. Hartman responded that it is \$185 per hour for the psychiatrist and \$125 per hour for the nurse practitioner charged on an as-needed basis. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Kellie Benson, County Grant Writer, requested consideration of approval for Resolution 11-2020 for the administration of the COVID-19 County Relief Block Grant Contract. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given for the 2021 County Holiday Calendar. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Consideration of approval was given for the parking lot lease agreement with Kathleen Herr. The contract year will be June 1, 2020 through May 31, 2021. The total cost of the contract will be \$4,954.21. This parking area is adjacent to the rail station. It is a renewal from last year. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

There were no Matters for Action, Information, and Discussion.

There were no Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Sather to adjourn the meeting at 10:03 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary