

**HUNTINGDON COUNTY STREET
NAMING AND ADDRESSING
ORDINANCE AND POLICY**

**ADOPTED
AUGUST 27, 1996**

**Prepared on Behalf of the
Huntingdon County Board of Commissioners**

**Prepared by the
Huntingdon County Planning and Development Department**

**HUNTINGDON COUNTY
STREET NAMING AND ADDRESSING POLICY
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I. SECTION ONE - INTRODUCTION AND PURPOSE

I.A. PURPOSE

The purpose of this County-Wide Street Naming and Addressing Policy is to establish standards for naming roadways, posting street signs and assigning numbers to all dwellings, principal buildings, businesses and industries; and to assist emergency service agencies, the United States Postal Service and the public in the timely and efficient provision of services to residents and businesses of Huntingdon County.

I.B. GOALS

The primary goal of this policy is to provide emergency service agencies with a complete set of addresses, so that emergency victims can be located with greatest efficiency.

Secondary goals include:

- 1.) to improve the quality of life for residents of Huntingdon County through easier delivery of mail and services,
- 2.) to project a positive and progressive image to residents, prospective residents and developers, and
- 3.) to promote the local tourist industry by making it easier for visitors to locate the attractions of Huntingdon County.

I.C. OBJECTIVES

Project objectives include:

- 1.) conversion of rural route numbers to street addresses
- 2.) ongoing assigning of addresses to new development
- 3.) installation of road signs
- 4.) maintenance of countywide street name and address database

I.D. LEGAL AUTHORITY

Legal Authority to name streets and address buildings is granted to boroughs in Section 1201 paragraph 25 of the Borough Code; and granted to Second Class Townships in Section 702, Subsection 37 of the Second Class Township Code.

Based on this authority, the municipalities of Huntingdon County shall have the right and responsibility to assign names to all roadways and addresses to all addressable buildings, as set forth herein.

The Pennsylvania County Code, Article XIX (9), Section 1997, as amended, grants counties the responsibility for the health and safety of County residents. It is the opinion of the Huntingdon County Board of County Commissioners that a complete and systematic house numbering system will promote the general welfare of Huntingdon County residents.

II. SECTION TWO - STREET NAMING POLICY

II.A. STREETS REQUIRING NAMES

A roadway shall be named if it meets at least one of the following conditions:

1. If two or more dwelling units or business related buildings exist, or are proposed to be constructed, along the roadway.
2. If the roadway is maintained by a municipality or state.

II.B. STREET NAME SELECTION

The following standards shall be used:

1. A street name should be appropriate and easy to read (so that children can use the name in an emergency situation), and should add to community pride; promoting local heritage, history and traditions and reflecting local geography and character.
2. Names with the same theme (i.e., flowers, states) are suggested for naming streets in an entire subdivision, as a means of general identification.
3. Historically used road names should be retained where possible.
4. Names tending to be confused as homonyms, having the same or similar pronunciation but with different spellings, are not acceptable within a municipality or zip code area (e.g. Smith, Smyth or Smythe; Ellis or Allice; Allen or Alan).
5. Names which may be offensive (slang, double meanings, etc.) shall be avoided.
6. Use of frivolous or complicated words, or unconventional spellings in road names is discouraged.

II.C. PREFIXES

Directional prefixes shall be used only when necessary, such as for distinguishing regions of a continuous road traversing several municipalities. A street may have no more than one directional prefix as follows: North, East, South, West. (North East Baker Street, for example, shall not be acceptable.)

II.D. SUFFIXES

The following suffixes are suggested for naming a type of roadway. Other suffixes not listed below may be considered at the discretion of the county providing they meet United States Postal Service (U.S.P.S.) guidelines.

- Alley (ALY) - A narrow lane between or behind a row of buildings
- Avenue (AVE) - A roadway or thoroughfare in a densely populated area
- Boulevard (BLVD) - A street with a median reflecting the boulevard character

- Circle (CIR) - A cul de sac or looped street that begins and circles back to terminate on the same road
- Court (CT) - A permanently closed street, not exceeding 1,000 ft, such as a cul-de-sac
- Drive (DR) - A curvilinear street
- Highway (HWY) - A primary state or federal route, suitable for heavy traffic volume
- Lane (LN) - A minor dead-end street or private lane
- Parkway (PKY) - A road with a median reflecting the parkway character
- Pike (PKE) - A primary state or federal route, suitable for heavy traffic volume
- Road (RD) - A common roadway, usually in less densely populated areas
- Street (ST) - A common roadway, usually in more densely populated areas
- Way (WAY) - A minor roadway

II.E. DUPLICATION OF STREET NAMES

When naming new streets, duplication of names shall be avoided within a municipality and postal zip code area. The Huntingdon County Planning and Development Department shall keep an updated list of the street names in the County, so that new names will not duplicate existing names.

If two or more streets in the same municipality or zip code area have duplicate, or otherwise confusing names, the policy for Renaming Existing Streets (Section K) shall be followed.

A street name combination (prefix, primary name and suffix) shall be used only once, and may not be used in any other alignment, within a municipality or zip code area (e.g. Jones Drive and Jones Circle; or West Jones Street and Jones Street West).

II.F. MULTI-MUNICIPAL ROADS

Roads which pass through more than one municipality shall bear the same name throughout the County wherever possible. Street and roadway name changes shall only occur at street intersections.

II.G. MUNICIPAL ANNEXATION OF STREETS

When a municipality annexes an existing roadway, and there is a street name conflict, the municipality shall change the name of the annexed roadway to conform with the guidelines outlined herein, in Section L.

II.H. NAMING NEW ROADS

New streets shall be named during the subdivision process. In the case that the requirements of a municipal subdivision ordinance contrast with those of this policy, the more restrictive requirements shall apply.

II.I. RESERVING NEW STREET NAMES FOR NEW DEVELOPMENT

At the time of filing an application for subdivision, the developers or property owners shall submit to the Huntingdon County Planning Commission a written request to reserve new street names, so that the names can be reviewed and approved to avoid possible duplication. Failure to do so will result in disapproval of the final map by the affected municipality.

Street name(s) become final upon recording of the subdivision plan.

Street name(s) may be reserved for three years. If final recording of the preliminary subdivision plan does not occur within three years, a written request for a two-year extension of the street name reservation shall be submitted to the Huntingdon County Planning Commission. If such a request is not received, the name(s) will no longer be reserved.

The Huntingdon County Planning Commission will review all subdivisions for conformance with this street naming policy at the time of preliminary plan review.

II.J. LENGTH OF NAME

New street names are restricted to a maximum of fourteen (14) letters and spaces, fifteen (15) if the name has an "i" in it. This assures reasonable sign length. Municipal officials should consider the length of existing historical street names which exceed 14 letters.

II.K. RENAMING EXISTING STREETS

If an existing street needs to be renamed because of a duplicate name, or because of non-compliance with any other portion of this street naming policy, then the following procedures will be followed:

K.1. Eliminating Conflicting Street Names - In the case of two or more conflicting street names, the Planning and Development Department shall use the following point system to determine which street name should be changed. The street awarded fewer points should be changed.

POINT SYSTEM FOR RESOLVING STREET NAME CONFLICTS

<u>Condition</u>	<u>Points</u>
Older recognized name (if known)	1
Greater number of addresses	1
Arterial street	1
Historical relevance	1
Existing street signs	1
Relatedness of town/subdivision names	1

K.2. Notification of Conflict - The Planning and Development Department will notify the municipality(ies) of a street name conflict. The Department will also provide an evaluation based on the point system listed above. Based on this evaluation, the Department shall recommend which street name should be changed.

K.3. Alternate Name Selection

K.3.a. Minor Streets - having 10 or less property owners

1. Upon receiving the Department report, the officials of the affected municipality(ies) shall determine which street is to be renamed.
2. The name changing municipality shall inform the property owners along the affected street of the need to change the street name, and that the property owners may request an alternate name(s).

3. Property owners have 30 days following the date of notification to provide street name requests to the municipality.
4. The municipality shall select an alternate name for the street, and a second choice, at the monthly meeting following this thirty (30) day period, giving preference to those names requested by the property owners, which meet standards established herein.

3b. Major Streets - having 11 or more property owners

1. Upon receiving the Department report, the officials of the affected municipality(ies) shall determine which street is to be renamed.
2. The name changing municipality shall announce the need to change a street name at a monthly meeting within thirty (30) days of receiving the County report. An alternate name, and a second choice name, shall be selected at the next monthly meeting, sixty (60) days from receiving the County report, giving preference to names requested by affected property owners, which meet standards established herein.

K.4. Alternate Street Name - The municipality shall report the selected alternate street name and a second choice name to the Planning and Development Department.

K.5. Alternate Street Name Review - The Planning and Development Department will review the name for compliance with the street naming policy, and for duplication, and report acceptability to the municipality within 30 days of receipt of the request for name change. Second choice street names will be assigned if the first choice is not usable.

K.6. Ordinance And Signs - The municipality shall pass an ordinance adopting the new street name and post this name within sixty days of ordinance passage.

K.7. Mediation - If the municipalities do not request a street name change within above listed timetables, the decision is referred to the Huntingdon County Planning Commission.

Affected property owners may speak at the meeting before the Commission makes its decision and forwards its recommendation to the municipality involved.

K.8. Notification of Name Change - The Planning and Development Department will notify the United States Postal Service (U.S.P.S.), Pennsylvania Department of Transportation (Penn DOT), emergency services and affected property owners of street name changes.

II.L. STREET NAME CHANGE

Municipalities desiring to have an existing street, or private road, renamed shall submit the proposed street name change to the Huntingdon County Planning and Development Department. The Department shall review the proposed name for compliance with this street naming policy and shall advise the affected municipality, U.S.P.S., PennDOT, emergency services and all affected property owners of the street name.

II.M. EFFECTIVE DATE OF CHANGE

Any street name change, shall become effective following expiration of a thirty (30) day period commencing from the date said change was authorized by the municipality, or earlier at the discretion of the municipality.

II.N. ADJACENT COUNTY COORDINATION

The County shall coordinate road names and address numbers with adjacent counties so that road names and addresses at county boundaries are logical. Roads that traverse county boundary lines should have one name for the continuous length of the road. If road names change at county boundaries, they should change at a prominent landmark or intersection. Address ranges near county boundaries should also change at intersections or landmarks where feasible.

II.O. TOWNSHIP ROUTE NUMBERS

A road with one township route number may have more than one road name if there are logical breaks in the road at which it is logical for the name to change.

II.P. PRIVATE LANES

Private lanes shall be named when there is more than one addressable building located on the road. See Sections II.A., III.C.3., IV.G.2.

III. SECTION THREE - STREET NAME SIGNS

III.A. INTRODUCTION

All public and private roads in Huntingdon County shall be signed and shall display the proper road name.

III.B. DESCRIPTION OF SIGNS

Street name signs shall be installed at all intersections; and shall comply in design, installation and maintenance, with requirements set forth in PA TITLE 67, PADOT REGULATIONS and PA TITLE 75, of PA VEHICLE CODE as outlined below. It is not the intention of this policy to supersede, alter, or to enforce the above mentioned codes.

- III.B.1. Sign Color - The street name should be reflectorized or illuminated to show the same shape both day and night, and should have a white legend on a green or other contrasting colors.
- III.B.2. Sign Height - Signs should be not less than seven feet above the top of the curb in business districts and not less than five feet above the ground in rural districts. The height from the ground to the bottom of a secondary sign mounted below another sign may be one foot less than regularly appropriate.
- III.B.3. Sign Placement - Signs should be placed with their faces parallel to the streets they name, as close to the corner as practicable with the nearest part of each sign not less than one foot from both curb lines.
- III.B.4. Sign Posts - Sign posts of signs erected inside a curb are not regulated. Signs that are not posted behind a curb shall be of breakaway construction. Sign post material is not regulated.
- III.B.5. Sign Letters - The street name shall appear in capital lettering at least four inches high. Supplementary lettering to indicate the type of street such as street, avenue, road, or directional information, such as N.W., may be in smaller lettering, at least two inches high.

III.C. RESPONSIBILITY FOR STREET NAME SIGNS

C.1. Existing Public Roads

Municipalities are responsible for fabricating and installing street name signs at the intersections of all existing public roads, within respective municipal boundaries, in compliance with PA TITLE 67, PADOT REGULATIONS AND PA TITLE 75, OF PA VEHICLE CODE as outlined above.

C.2. Existing Private Roads

The property owners along private roads are responsible for fabricating and installing street signs at the intersections of all private and public streets in compliance with PA TITLE 67, PADOT REGULATIONS AND PA TITLE 75, OF PA VEHICLE CODE as outlined above. Municipalities are thereafter responsible for the maintenance of street signs on private roads.

C.3. New Public and Private Roads

The developer shall be responsible for fabricating and erecting street name signs at the intersections of all new public and private roads, in compliance with PA TITLE 67, PADOT REGULATIONS AND PA TITLE 75, OF PA VEHICLE CODE, as outlined above. The municipality shall thereafter maintain street name signs at the intersections of all new streets. In new subdivisions, all street names must be approved prior to final subdivision approval.

IV. SECTION FOUR - ADDRESSING POLICY

IV.A. ADDRESSING AGENCY

The County shall establish and assign street address numbers in accordance with the guidelines set forth herein. All buildings used for residential, commercial and/or industrial purposes shall be provided with an address identifying the building.

IV.B. ADDRESSING METHODOLOGY

B.1. Numbering

The County shall undertake a systematic numbering program for buildings within the County using the Zero Grid System, described more fully in the Street Naming and Addressing Report.

This system will use an equal interval of road frontage of 20' per number referenced to the State Plane Grid System. The address numbers will be measured from the zero north/south grid for all roads that run from north to south, and from the east/west grid for all roads that run from west to east.

This zero point will be established in the northwest corner of the County where the first north/south grid intersects with the first east/west grid. Building numbers will be measured from this zero point in both directions at 20' intervals along both north/south roads and west to east roads or streets.

The reference grid will increase every 10,000 feet from the zero point in both a southerly and easterly direction. Each grid will signify an increase in address range of 1,000 and will be labeled as follows: 0; 1,000; 2,000; 3,000; etc. across the County in both directions.

The 20 foot address interval will provide for 500 odd and 500 even addresses along a 10,000 grid. For instance, the one thousand to two thousand grid will develop numbers that range from 1,000 to 2,000. This process is repeated at each grid crossing in both directions of the increase, with odd numbers assigned to the left side of the street or road and even numbers on the right side.

Exceptions will be made to the system when any road or street meanders more than 10,000' within a 10,000' X 10,000' grid square.

B.2. Odd and Even Number Convention

Odd numbers are on the left, and even numbers are on the right, progressing in the direction that the numbers increase.

B.3. Point of Address

Address numbers shall be assigned at the point on the road in a direct line with the house. In the case that one house is directly behind the other, the rear house will be addressed at the point where the driveway to the rear house intersects the road.

B.4. Existing City Block Numbering

Existing addressing systems may be left in place if they meet the requirements of this section:

B.4.a. The block style numbering systems in use within Huntingdon Borough, Mount Union Borough and the village portion of Smithfield Township shall be continued unless a change is requested by the local municipality and agreed to by the County.

B.4.b. Other municipal addressing systems in place on the date this ordinance takes effect may continue provided that each system uses an equal interval between addresses, is expandable, and does not provide any duplicate addresses within the appropriate postal area. The County may agree to recognize such existing address systems upon written request from the municipality, and development of a written agreement between the County and the municipality.

B.4.c. Sufficient numbers will be added to the countywide system so that municipalities with existing systems can switch to the countywide system in the future if the municipality so desires.

B.4.d. The County shall not be responsible for administering or assigning addresses in municipalities where the countywide system is not adopted, unless requested by the municipality and agreed to by the County in writing.

B.4.e. Municipalities which administer their own addressing system shall be responsible for notifying the County of all new addresses and address changes not later than thirty days after the address has been assigned. The County will use notifications to update the address database. The County shall not be responsible for notifying the U.S.P.S., Pennsylvania Department of Transportation, emergency services, or the affected property owners of address changes in municipalities which administer their own address systems.

B.5. True Circles

True circles will be numbered as follows: The outer perimeter will be the odd numbered side, with numbers progressing in a clockwise direction. The inner side of the circle will have even numbers.

B.6. Cul de sacs

Cul de sacs shall be numbered with odd numbers on the left side of the cul de sac, and even numbers on the right side, progressing in the direction that the numbers increase. Odd and even numbers meet at the mid-point of the back of the cul de sac.

B.7. Townhouses

Townhouses will be assigned a number for each unit, every 20'.

B.8. Apartment Houses / Highrises

Apartment complexes shall be assigned one address number at the main entrance to the structure. Each apartment unit within the structure shall receive an apartment number or letter designated by the owner/realtor.

B.9. Shopping Centers and Shopping Malls

Each unit located in a shopping center or shopping mall shall be numbered, based on 20' intervals. Address numbers shall be a minimum of 10" in height and comply with all other guidelines established herein in Section IV.G.3.

B.10. Buildings On The Interior of a Block

For a building(s) located on the interior of a block, using a common street entrance, an address number shall be assigned to the driveway or sidewalk used to access the interior of the block. Each building in the interior of a block, shall be assigned a building number or letter. Each apartment unit within each building shall be assigned an apartment number or letter.

B.11. Corner Buildings

Corner buildings shall be addressed on the street where the primary entrance and mail box is located.

IV.C. EXEMPT BUILDINGS

The following buildings and uses shall be exempt from the addressing system, but may be addressed at the request of the property owner:

- 1.) Farm buildings which are not residential or commercial
- 2.) Accessory buildings which have uses that are accessory to the primary use of a residential, commercial, industrial, institutional, governmental or building
- 3.) Unoccupied farm land or lots containing no dwellings or businesses

IV.D. CHANGING ADDRESS NUMBERS

If an address number is changed for any reason, the County shall be responsible for changing the address number, except in municipalities referenced in Section IV.B.4. that administer their own addressing systems.

When such a change is made, the County shall notify the building owner to make the change, along with the emergency services and the U.S.P.S.

The County shall notify the building owner by certified mail, return receipt requested, or by personal service date and time recorded and the party notified. The owner of the building shall cause the posted address numbers to be changed within thirty days of receipt of such notice. The resident of the building will be responsible for notifying all suppliers and others of the address change.

IV.E. ADDRESSING NEW CONSTRUCTION AND DEVELOPMENT

E.1. Building Permit Requirements

Prior to beginning new construction, property owners shall submit an application for a building permit. Municipal building permit ordinances shall require that an address be assigned to the new building(s) before a building permit is awarded.

E.2. Subdivision Requirements

No residential, commercial or industrial subdivision or land development shall be approved or recorded unless it has been assigned address numbers and a street name. Municipal subdivision ordinances shall require that street names and

address numbers be assigned to a proposed development before a subdivision receives final approval or recording.

IV.F. RESPONSIBILITY FOR DISPLAY OF ADDRESS NUMBERS

It shall be the responsibility of each and every property owner, trustee, lessee, agent and occupant of each residence, apartment building, business or industry to purchase, post and maintain address numbers as required under this policy at all times.

It shall be the duty of the above mentioned, upon affixing a new address number, to remove any conflicting number.

It shall be unlawful to cover any address number with any sign, drapery, or other obstruction tending to conceal such number.

IV.G. SIZE AND LOCATION OF STREET ADDRESS NUMBERS

G.1. Residences, Townhouses and "In-Town" Businesses

It shall be the duty of each and every property owner, trustee, lessee, agent and occupant of each residence, apartment building or "In Town" business to display the assigned address number according to the guidelines set forth herein. The address number shall be made up of numbers and/or letters which are not less than three inches in height, contrasting in color with the background on which they are affixed, as near to the front entrance as possible and practical, so that the number is legible from the sidewalk (if any), the road and the opposite side of the street day or night.

G.2. Private Lane and Long Driveways

If any residence, apartment building or business (except malls or shopping centers) is located so that the address number is not clearly visible from the street, an additional address number shall be posted at the intersection of the driveway with the public street. The additional address number shall be made up of numbers and/or letters which are not less than three inches in height, contrasting in color with the background on which they are affixed, visible day or night, and placed upon a post or other structure which displays the number at least forty-eight inches above the ground.

There shall also be address numbers on the front facade of the building. The property owner is responsible for the installation of these additional sets of address identifiers.

G.3. Industrial and Commercial Structures in Low Density Areas

All industrial and commercial structures located in low density development areas, (areas in which small residential style address numbers are not visible from the road), shall display address numbers of not less than ten inches in height. The number shall contrast in color with the background on which it is affixed and shall be visible day or night, from the street. When possible, the number shall be displayed beside or over the main entrance of the structure.

G.4. Apartment Buildings and Highrises

All apartment buildings and highrises shall display address numbers above or to the side of the primary entrance to the building. Address numbers shall contrast with the color of the background to which they are affixed, and shall be of an

appropriate size to be visible day or night from the opposite side of the street facing the main entrance.

Apartment numbers for individual units within the complex shall be displayed above or to the side of the doorway of each unit.

IV.H. NOTICE TO COMPLY

Municipal officials and County employees are hereby authorized to enter upon private property for the purposes of inspection and to give notice by personal service or by certified mail to persons in violation of this policy directing them to abate the situation within ten days after issuance of such notice.

IV.I. PROPER ADDRESSING FORMAT FOR MAILING

The proper addressing format is established by the U.S.P.S. Regulations require that the following formats be followed:

I.1. Post Office Box Delivery Address

MR. JOHN DOE	-----Resident
1000 SYCAMORE ROAD	-----Physical Address
PO BOX 45	-----Post Office Box
FALLS CHURCH, VA 22042	-----City, State and Zip Code

I.2. Home Delivery Address

MR. JOHN DOE	-----Resident
1000 SYCAMORE ROAD	-----Physical Address
FALLS CHURCH, VA 22042	-----City, State and Zip Code

In all cases, place the intended delivery address on the line immediately above the city, state and zip code.

V. SECTION FIVE - ENFORCEMENT

Whenever the County has reason to believe that there has been a violation of any provision of this policy, the County, or its designee, and the municipality, or its designee, shall give notice to the person or party failing to comply and order said person or party to take corrective action or measures within 30 days from the date of notification.

If such person or party fails to comply with the duly issued order, the County, the municipality or the designee, shall initiate necessary actions to terminate the violation through criminal and/or civil measures.

Any violation of any provision of this policy shall constitute a summary offense, punishable by a maximum fine of \$300.00 per offense. Subsequent to the 30 days period following a notification of violation, each day of violation shall constitute a separate violation.

VI. SECTION SIX - EXECUTIVE SUMMARY OF RESPONSIBILITIES

VI.A. MUNICIPAL OFFICIALS

Municipal officials are responsible for:

1. assigning names to all public roads in compliance with the guidelines established herein
2. resolving road name duplications within a municipality or zip code area
3. having a building permit ordinance requiring that the applicant have an address assigned prior to receiving a building permit and to enforce this ordinance
4. having a subdivision ordinance requiring that the applicant have approved street names for all proposed roads prior to receiving final subdivision approval and to enforce this ordinance
5. passing ordinances to adopt names for all roads within the municipality
6. in the case that a street name must be changed, the municipal officials shall inform property owners along the street, as described in Section II.K.3.a. and II.K.3.b.
7. fabricating and installing street name signs at the intersections of all existing public roads
8. maintaining street name signs at the intersections of all existing private roads and new public roads

Municipal officials shall share the responsibility with the County for entering onto private property for the purpose of notifying persons who are in violation of this policy.

VI.B. COUNTY PLANNING AND DEVELOPMENT DEPARTMENT

The Huntingdon County Planning and Development Department shall be responsible for:

1. administering this policy
2. maintaining a countywide database of street names
3. reviewing subdivision requests for conformance with this policy
4. reviewing requests for street name changes for compliance with this policy
5. reserving names for proposed development as set forth herein
6. notifying municipalities of street name conflicts
7. notifying the U.S.P.S., the emergency services and Penn DOT of street name changes
8. coordinating street names and address ranges with adjacent counties

9. establishing, assigning and when necessary, changing address numbers in accordance with this policy in all municipalities which so desire

The County shall share the responsibility with the municipalities for entering onto private property for the purpose of notifying persons who are in violation of this policy.

VI.C. COUNTY PLANNING COMMISSION

The Huntingdon County Planning Commission is responsible for:

1. resolving a street name conflict if the affected municipality(ies) do not do so

VI.D. UNITED STATES POSTAL SERVICE

The U.S.P.S. is responsible for:

1. maintaining a dual addressing system, delivering mail addressed to either address for a period of twelve months
2. maintaining a database of addresses as notification of address changes is received from the County

VI.E. PROPERTY OWNERS AND RESIDENTS

Each and every property owner, trustee, lessee, agent and occupant of each residence, apartment building, business, industry or institution are responsible for:

1. purchasing, posting and maintaining assigned address numbers in conformance with the guidelines setforth herein
2. removing old address numbers when new numbers are posted
3. obtaining an address before receiving a building permit or approval of a subdivision application
4. in the case of private lanes, purchasing and installing a street name sign in compliance with guidelines setforth herein

VI. F. DEVELOPERS

Developers shall be responsible for:

1. obtaining approval for street names prior to receiving final approval of subdivision applications
2. purchasing and installing road name signs for all new roads

HUNTINGDON COUNTY STREET NAMING AND ADDRESSING ORDINANCE AND POLICY

WHEREAS, the Commonwealth of Pennsylvania has enacted the Public Safety Emergency Telephone Act, Act 78 of 1990, P.L.340, No. 78 As Amended, providing for a statewide emergency telephone number 911 system, and

WHEREAS, Act 78 further provided that county government is responsible for implementing a 911 emergency communication system and is encouraged to consider maximum integration of telecommunications facilities and capabilities within their planning in order to economize the costs and to effect more rapid emergency response capability, and

WHEREAS, Huntingdon County intends to develop and implement County 911 Plan, as defined by Act 78, and

WHEREAS, Huntingdon County has developed a Street Naming and Addressing Policy in cooperation with local municipal governments, emergency service providers, and the U.S. Postal System to aid in implementing the 911 system and improve emergency services by establishing a “city style” addressing system throughout the County, and

WHEREAS, 42 of the 48 units of local government in the County have endorsed this Policy by resolution, and

WHEREAS, said Policy requires the implementation of a countywide street naming and addressing system cooperatively between Huntingdon County and its 48 units of local government, and

WHEREAS, it is the intent of the Board of Commissioners to adopt the “Huntingdon County Street Naming and Addressing Policy” (as amended and dated July 30, 1996).

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF HUNTINGDON COUNTY THAT,

1. The “Huntingdon County Street Naming and Addressing Policy”, as amended and dated July 30, 1996 is hereby adopted.
2. A schedule for implementation of the Policy shall be developed and included in the Huntingdon County 911 Plan.

This Ordinance shall be effective on September 1, 1996.

HUNTINGDON COUNTY COMMISSIONERS

(Signature Block)